4.4.2. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

## **Building and Classrooms Maintenance**

The college ensures resourceful usage and regular maintenance of all infrastructural facilities. The maintenance and repairs committee is set up at the central level by the management which looks after the maintenance and repairs. Appointed plumber, electrician, and carpenter provide their services according to its policy. Regular cleaning and maintenance of classrooms, corridors and laboratories – Home Science, Geography and Psychology is undertaken by the non-teaching staff as per their assigned duties. The classrooms are well-ventilated, well maintained and well equipped with required furniture and IT setup. The Department of Home Science has two labs – Textile and Food Technology. The Textile lab is used for conducting Fashion Designing courses. Practicals for undergraduate course and research work are done in well-equipped Geography lab. Likewise, Psychology lab is equipped with psychological tests, required equipment and is used for practicals, university exams, and conducting psychological tests. Dead stock registers are maintained and the stock checking is done annually.

The management has also entered into a contract with a house keeping agency which looks after sanitation, cleanliness of washrooms etc. Sanitary napkin vending machine and incinerator are installed in both first and ground floor washrooms. The purchase of sanitary napkins is done by the management and the maintenance is done when required by the local technician. The non-teaching staff looks after upkeep of ground and premises. The garden maintenance is done by the gardener appointed by the management. The entire premises is under CCTV surveillance. 17 cameras are installed at the key placed and the surveillance monitor is placed in the principal's cabin.

# The ground and Sports Facilities

The well-equipped Gym and sports facilities are available for students and teachers. Hall for indoor games and gym is looked after by the peon, support staff and the department of Physical Education. The faculty keeps a well-maintained dead-stock register of its equipment. The equipment are purchased as per requirement. The record of the players is also maintained properly.

## **Computer labs and ICT Facilities:**

There are two computer labs in the college. The lab having 20 computers is used by both students and teachers. Department of Geography uses it during university examinations.

The NTA lab having 45 computers will be in use as and when it receives government approval. The sister concern PPGIT that runs ICT based courses conducts CCIT Course for college students wherein students enrolled for the course attend practical sessions.

The college campus is wi-fi enabled. All the departments, central library and the units – NSS, CSD, UGC, and IQAC are provided with computers/laptops and printers. The ICT enabled seminar hall is used for conducting workshops, seminars, conferences, co-curricular and extra-curricular activities and is well maintained by the IT team. The Principal assures resourceful use of ICT facilities by the faculty and students.

The office uses in-house and University software for its business.

The college website is maintained by the IT staff appointed by the management.

The maintenance and repairs of the equipment and upgradation is undertaken as per the requirement by the IT Care Team appointed by the management.

## Library:

The Central Library Committee with the Principal as the chairperson deals with the issues related with the library and ensures its smooth functioning. The library and the study room is wi-fi enabled. The library is fully automated uses prism software for its business. The computers in the study room are for the use of students and teachers. The library has subscribed for INFLIBNET N-List using which both students and teachers can access e-resources during the library hours. It is an Off – Campus Shivaji University, Kolhapur Knowledge Resource Centre that provides e-Resources Service 24/7. It has fairly good collection of text and reference books, CDs and DVDs. The maintenance is done by the library support staff. It is under CCTV surveillance.

#### **Other Facilities:**

**Health Care Centre** is equipped with stretcher, wheel chair and routine medicines and well maintained.

**Facilities for Divyangjan** – washroom with commode, ramp are well maintained.

#### **Students' And Staffs' Safety Measures:**

The college works in collaboration with Karad Police Station for the safety of students and staffs. A Suggestion Box has been installed while the Karad Police Station has installed a Compliant Box and a board of emergency contact numbers. The Fire Extinguishers are installed are at key places. The maintenance of the safety equipment is done by the non-teaching staff.