

Empowerment of Girl Students in Pursuit of Knowledge, Values and Self –reliance



Shikshan Mandal Karad's
MAHILA MAHAVIDYALAYA, KARAD

ACADEMIC AND ADMINISTRATIVE
AUDIT REPORT

Academic Year
2020-21



Shikshan Mandal Karad's
MAHILA MAHAVIDYALAYA, KARAD

Academic Audit Report

The Academic and Administrative Audit aims at providing an opportunity for a strategic review of the institution's teaching-learning process and administration. It includes self-evaluation and self-improvement wherever necessary. The academic and administrative audit for the year 2020-21 of Mahila Mahavidyalaya, Karad was conducted in February 2021.






The audit is carried out on the basis of the college report, supporting documents, visit to the departments, office, library and other facilities. The committee appreciates the staff for being supportive throughout the visit. The report consolidates the findings of the committee and offers suggestions wherever necessary.

General observation of the Committee:

- Departments have maintained the documents and records in a proper manner.
- The programmes and courses are run according to the planned academic and university schedule at the best.
- The faculty a fair representation on the University and College committees.
- The feedbacks of the students and alumni are considered for improvement.
- Slow and advanced learners are guided as per their needs.
- The teaching – learning process is students centric.
- The campus is wi-fi enabled and has well maintained infrastructure and facilities.
- The co-curricular and extra- curricular activities promote inclusiveness.
- The welfare schemes are beneficial to the staff.
- The redressal system is satisfactory.
- The administration has a well-defined governance system.
- Services viz. administrative, financial, academic and examination related affairs are done through e-governance.
- Audit is carried out regularly.
- The college website is updated periodically and displays required information.
- Setting up an active incubation centre can accelerate students' business growth.
- 77% FT faculty are doctorate. The research aspect has a scope for improvement.
- The record of Mentor-Mentee scheme needs to be maintained properly.
- The usage of ICT enabled teaching-learning process needs to be increased.

- The participation in sports should be increased.

The AAA Committee:

Sr. No.	Name	Designation	Signature
1	Dr. Smt. S. R Prabhune	Principal I/C, Mahila Mahavidyalaya, Karad	
2	Prof. Dr. Satish Ghatge Principal I/C, S.M. Bapuji Salunkhe College, Karad	Chairman, Audit Committee	
3	Dr. R.R. Thorat IQAC Coordinator, Venutai Chavan, Karad	Member	
4	Dr. I D. Jogi Vice Principal, Mahila Mahavidyalaya, Karad	Member	
5	Dr. Ujjwala Tathe	Member (IQAC Coordinator)	

Date: February 25, 2021

Place: Karad




IQAC Co-ordinator
Mahila Mahavidyalaya, Karad


I/c. Principal
Mahila Mahavidyalaya, Karad

PART A

I. General Information:

Sr. No.	Details	Information
1	Name of the College	Mahila Mahavidyalaya, Karad
2	Address	MangalwarPeth, Karad, Dist. Satara (MS)
3	Email	karadmahila@gmail.com
4	Website	www.mahilamahavidyalaya.com
5	Head of the Institution	Dr. S.R. Prabhune (I/C Principal)
6	Tel no. with STD Code	02164-220849

II. Administrative Details:

Sr. No.	Details	Information
1	Type of College	Affiliated, private (aided)
2	Affiliating University	Shivaji University, Kolhapur
3	Location	Semi-urban
4	Whether accredited by NAAC	Yes
5	Grade and CGPA	B+ (CGPA 2.69)
6	Validity	November 1, 2023
7	Programmes Offered	B.A., B.Com. & M.A. (Geography)
8	Courses Offered (UG – B.A.)	English, Marathi, Hindi, Economics and Geography
9	Courses Offered UG – B.Com.)	General
10	P.G. (M.A.)	Geography
11 Faculty details:		
i	Number of Full time posts sanctioned	22
ii	Number of Full time posts filled	13+ 1 Librarian

iii	Number of Full time posts vacant	04
iv	Number of Asst. Professor(CHB)	13
12	Total number of Students enrolled	917
13	Total number of Students from reserved category	232

III. Academic Details (Criterion wise Inputs):

I. Curricular Aspects:

1. Number of Programmes in which Choice Based Credit System (CBCS) / Elective Course System has been implemented

Sr. No	Programme Code	Programme name	Year of Introduction	Status of Implementation of CBCS / elective course system (Yes/No)	Year of Implementation of CBCS / elective course system
1	3129	B.A.	2020-21	Yes	2018-19 (June 2018 Onwards)
2	7801	B.Com.	2020-21	Yes	2018-19 (June 2018 Onwards)
3	412	M.A./M.Sc. (Geography)	2020-21	Yes	2019-20 (June 2019 Onwards)

2. Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year:

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Year 2020-21	Name of Teacher Participated	Name of the Body in which Full Time Teacher Participated
		Academic Council/BoS of Affiliating University
	Prof. Dr.IlaDevchandJogi	Senate Member
		Chairman, BoS (Home Science) Shivaji University, Kolhapur

		Member, Faculty of Interdisciplinary Studies
		Chairman, B.A. I,II,III Exams.Board
		Chairman, M.Phil. and Ph.D. Exam Board
		Chairman, Syllabus Setting Committee, M.Phil. and Ph.D.
		Chairman, B.A.III Syllabus Revising Committee
	Dr.PrakashBhupalDarure	BoS (Psychology), Shivaji University, Kolhapur
	Dr.SnehalRajendraPrabhune	Chairman, Paper Setting, B.A.III (English Poetry)
		Setting of Question Papers
1	Dr.SnehalRajendraPrabhune	UG
2	Dr.MadhuraPratapsinhMohite	UG
3	Smt.AshwiniShriramParanjape	UG
4	Dr.PrakashBhupalDarure	UG
5	Dr.IlaDevchandJogi	UG , M.Phil. , Ph.D.
6	Dr.SuhaskumarVamanraoBobade	UG
7	Dr.HanamantYashwanKarande	UG
8	Dr.Shailaja Ramesh Patil	UG
9	Dr..ArjunGenaOhal	UG
10	Dr.UjjwalaNivritti Tathe	UG
11	Shri.AkhileshVishwasShinde	UG
12	Dr.ParagSudhakarSontakke	UG
13	Shri.VilasSakharamSurve	UG
14	Shri. KulkarniAvadhutDattatray	UG
15	Shri. GujarKishor Shivaji	UG
16	Shri. Sutar Anil Uttam	UG
17	Shri. Hajare Shankar Pandurang	UG
18	Smt. DhereShitalSantosh	UG
19	Smt. JakhalekarDhanashriRajendra	UG
20	Smt. DeshpandeAkshayaAvinash	UG
21	Smt. PawarRupaliBabanrao	UG
22	Smt. LatawadeSarikaJalindar	UG
23	Smt. IngavaleVarshaSudam	UG
24	Smt. GavadeSonaliDinkar	UG
25	Smt. JagtapSmitaBhalachandra	UG

		Design and Development of Curriculum of Add on / Certificate/ Diploma
2020-21	Dr.IlaDevchandJogi	Diploma in Food Processing (NSQF-UGC)
	Dr.IlaDevchandJogi	Certificate Course in Yoga & Fitness (NSQF-UGC)
	Dr.UjjwalaNivritti Tathe	Certificate Course in Communication Skills in English (NSQF-UGC)
2020-21		Assessment Process
1	Dr.SnehalRajendraPrabhune	Assessment
2	Dr.MadhuraPratapsinhMohite	Assessment
3	Smt.AshwiniShriramParanjape	Assessment
4	Dr.PrakashBhupalDarure	Assessment
5	Dr.IlaDevchandJogi	Assessment
6	Dr.SuhaskumarVamanraoBobade	Assessment
7	Dr.HanamantYashwanKarande	Assessment
8	Dr.Shailaja Ramesh Patil	Assessment
9	Dr..ArjunGenaOhal	Assessment
10	Dr.UjjwalaNivritti Tathe	Assessment
11	Shri.AkhileshVishwasShinde	Assessment
12	Dr.ParagSudhakarSontakke	Assessment
13	Shri.VilasSakharamSurve	Assessment
14	Shri. KulkarniAvadhutDattatray	Assessment
15	Shri. GujarKishor Shivaji	Assessment
16	Shri. Sutar Anil Uttam	Assessment
17	Shri. Hajare Shankar Pandurang	Assessment
18	Smt. DhereShitalSantosh	Assessment
19	Smt. JakhalekarDhanashriRajendra	Assessment
20	Smt. DeshpandeAkshayaAvinash	Assessment
21	Smt. PawarRupaliBabanrao	Assessment
22	Smt. LatawadeSarikaJalindar	Assessment
23	Smt. IngavaleVarshaSudam	Assessment
24	Smt. GavadeSonaliDinkar	Assessment
25	Smt. JagtapSmitaBhalachandra	Assessment

3. Add-on Courses Offered

Sr. No	Name of Add on /Certificate programs Offered	Course Code (if any)	Year of Offering	No. of Times Offered During the Year	Duration of Course	Number of Students Enrolled in the Year	Number of Students Completing the Course in the Year
1	Fashion Designing	EOC2	2020-21	1	1 Months	18	18
2	Beauty Care	EOC6	2020-21	1	1 Months	50	50

4. Feedback System:

- i. **Online/Manual:** Online and Manual
- ii. Feedback sought from:
Students
Alumni

Students' Overall Feedback about College: Year 2020-21

Student Feedback was collected from 130 students from B.A. and B.Com. II and III students on the basis of 3 point scale questionnaire. The questionnaire comprising 20 questions sought responses on the scale – Satisfactory, Not Satisfactory and Moderately Satisfied. 85 % students registered their satisfaction towards the quality and suitability of the curriculum for future career opportunities. 80 % students stated satisfaction regarding the expertise of the teachers, their accessibility and the use of ICT in the class. Regarding regularity in the organization of seminars / discussion and special guidance, 75% students showed their satisfaction. 74 % students recorded their satisfaction concerning appropriateness of the activities for their holistic development and NSS programmes. 71% students registered their satisfaction with reference to availability of equipment and facilities in the laboratories as well as guidance of faculty during experiments. 71% students expressed satisfaction for the sports facilities and encouragement from the college. 76 % students were satisfied with the library. 75% students appreciated cooperation from the office staff and help from Students Welfare Committee regarding procurement of scholarships, financial help, etc. 77% students registered their satisfaction over the attempts of the college for the overall development of the students.

Alumni Feedback: Year 2020-21

College has active alumni association. Various programmes are organized frequently for them. The coordinator of the association has formed a Whatsapp group through which the college keeps in touch with the alumni. The platform ensures bonding between the alumni and the college. The alumni having expertise in their fields, guide the present students conducting lectures, workshops, skill-based courses, etc. which fulfills one of the objectives of the association. In 2020-21 a feedback consisting of 14 questions was sought by randomly selecting 100 alumni. On analyzing the same, it was found that 92% alumni were satisfied with the admission process while 86% have appreciated the fee structure. 94% alumni have positively responded on the overall environment of the college. The questions related to infrastructure and lab facility too were positively responded. 98% students reported satisfaction regarding teaching faculty/staff of the college. It was also observed that 90% alumni gave satisfactory response about library facility. 82% students participated in academic activities conducted by college, while 90% students recorded appreciation for the extracurricular activities. 80% students were satisfied with canteen facility and also positively responded about the hostel facility provided by the college. The questions concerning alumni association, programmes, and website were received positively by 82% students. Some of the important suggestions given by the alumni were regarding degree level department of Political Science, Sociology, post graduate department of Marathi, Hindi, English and Commerce, more attention toward sports, concession in college fees, as well as active placement cell for job opportunities.

Action Taken:

The recurrent lockdown and the government guidelines during COVID 19 pandemic in the academic year 2020-21 affected the entire educational scenario of the college. Notwithstanding, on average a good number of students i.e. more than 74% students have expressed their satisfaction for the academic, administrative, library, curricular and co-curricular activities, skill development courses, welfare activities, sports and other facilities. The college is committed to improve upon the affairs as per the feedback and promises to provide the best of services – academic and non-academic to the students, improve upon fruitful learning environment to achieve its vision and mission all the more efficiently.

II. Teaching, Learning and Evaluation:

1. The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college sets up committees for the admissions of every Course/Programme in the beginning of the academic year. At the second and third level Courses/programmes, the committees identify the advanced and slow learners on the basis of their performance in the previous examination. For the first level course/programme, the learning levels are identified according to students' performance in Higher Secondary and Secondary Examinations. Both advanced and slow learners are counseled for the selection of core and special subjects by the concerned committee and subject teachers if necessary. As for M.A. (Geography), the students are admitted for the course after clearing CIT held by the University and as per the rules and regulations of the University.

After the admissions, advanced learners are also identified through their interactions in the class room and/or laboratory, their fundamental knowledge, concept understanding and articulation abilities, etc. They are availed of the facilities like Library Merit Card, Book-Bank, etc. through the library. Question banks are provided to Advanced Learners for extra preparation. Timely feedback is provided to them. This helps the subject teachers and the respective department and the mentor to track the students' performance and progress.

Advance learners are also encouraged to participate in the curricular and co-curricular activities like preparing wall-papers on social, economic, health, political, etc. issues; writing informative or literary articles for college magazine, *Samvadini*; participating in essay writing and elocution competitions and quizzes; contributing research papers and presenting research projects in University organised Research Fest *Awishkar*. Incentives in the form of Prizes are offered to

Slow learners are given special coaching. Topics / Units of the subjects in which they are weak or have failed are explained during or after college hours by their subject teachers to improve their academic performance. They are asked to solve questions on the topics taught as well as solve question papers of previous examinations. Suggestions are given wherever required. They are also given study material prepared by the concerned teachers for the preparation of the subject. Timely guidance is given to them.

Since ours is a women's college, some of our students are either married or get married while pursuing their degree course. Hence due to familial responsibilities, they lag behind in their

studies and cannot perform well in the examinations. Moreover, as mentioned earlier, since majority of our students hail from rural area and have poor economic and educational background, sometimes they are unable to cope up with their studies. Such students too are given extra guidance by the faculty members to help them understand the fundamental concepts of their studies.

To encourage both advanced and slow learners to pursue and complete their education successfully,

- i) The college arranges monetary help from the Students Welfare Fund and under CSR initiative.
- ii) The faculty members offer incentives in the form of annual prizes
- iii) The subject teachers and respective mentors are available beyond class hours to look after the academic and non-academic needs of their students.
- iv) Short term Skill Based courses are conducted since being proficient in skill based activities along with formal education is the need of the day.
- v) Videos were shared with students, during Online Classes due to COVID guidelines.

The efforts of the college are well reflected in the performances of the students not only in the university examinations but also in various curricular and co-curricular competitions.

2. Mentor / Mentee Ratio

- **The number of students enrolled in the year 2020-21** : 917
- **The number of Fulltime Faculty** : 27
- **Mentor / Mentee Ratio** : 33.96

3. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Apart from online lectures, the faculty use various student centric methods suitable to courses taught to enhance students' involvement in participative learning. Opportunities are provided for interactions, equal participation, active and collaborative learning through group discussions, question-answer sessions, online surveys and quizzes, field-work, etc. to enhance latent skills and learning experience. The college makes sincere efforts in effectively implementing student centric methods through curricular, co-curricular and extra-curricular activities, an integral part of pedagogy adopted by faculty for which the college provides all possible support:

- Free Wi-Fi in Campus
- Classrooms with LCD Projectors , Smart Boards
- Wi-Fi enabled Central Library + Digital Resources
- Computer Labs
- Laptops / Desktops for Departments
- Reprographic Facility
- Online Practicals and Practical Examinations (Concerned departments)
- Online National and District Level Competitions
- Webinars – Health, Women Empowerment, Laws, Financial literacy
- Participation - Lead College Activities
- Online Youth Festival
- Online Mental Health Survey
- Online Quizzes , Competitions
- Field Work and other activities by NSS Volunteers for COVID Awareness
- Institutional Book Grant
- Sports Grants
- Career Oriented Courses :Outcome: Students are employed / have started business units, Could financially support their families
- CSR Fund : 400 needy students received financial help for admission
- Mentors' Readiness for Help
- MoUs for academic, social activities

4. Teachers use ICT enabled tools for effective teaching-learning process.

Besides using traditional method of teaching, the college efficiently employs ICT enabled teaching – learning tools. The resources are adequate and maintain e-learning atmosphere in the free Wi-Fi enabled college campus.

Classrooms:

- Wi-Fi access to all classrooms
- Well equipped with wall mounted LCD, computer and smart board.

Seminar hall

- Well-equipped ICT enabled seminar hall with multimedia facilities is used for Invited talks and webinars

The Central Library:

- Free Wi Fi access to both teachers and students
- Fully automated and uses Prism software.
- Shivaji University, Kolhapur Knowledge Resource Centre Off – Campus e-Resources Service. Username and Password received to access the resources 24/7.
- Subscription of e-resources through e-Shodhganga, INFLIBNET (N-LIST)
- Academic CDs and DVDs
- Access to Wi Fi enabled computers.
- Access to the internet data base of research contents for academic purposes.

Computer Labs:

- Wi Fi enabled,fully functional and well equipped Computer Labwith 20 computers
- Both, teachers and students can avail of this facility.

Departments:

- Well equipped with either laptops or desktops.
- Some departments have printers

Home Science, Geography, Psychology Laboratories:

- Laptop, Printer, LCD

Web links:

- Weblink on college website: e-content / study material
- Other information

Online Platforms:

- Whatsapp, YouTube, Google Classroom, Zoom, Google Meet, Gmail

Reprographic Facility**5. Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

Regarding Continuous Internal Evaluation, the mechanism followed is quite transparent and efficient though the results in these exams have no bearing on students' final grades. Care is taken to explain the doubts raised by the examinee regarding the evaluation. Suggestions are given for improvement.

Examination related grievances are dealt with according to the University rules and regulations. The entire process therefore is, transparent, efficient and done within a stipulated time.

This year due to the impact of COVID 19, exams at internal level were held online. The students who could not appear for the exam - theory or practical, due to poor internet connectivity, were given a second chance to reappear for the exam. Their grievances regarding the same were considered and dealt with satisfactorily and efficiently. The mentors helped the students in understanding the format of the exam and were often in touch with the students.

6. Annual Examination Report

The 2020-21 examinations were held in online mode by the university due to COVID 19 protocol. Out of 286 students admitted in B.A. III, B.Com. III and M.A.II, 239 students appeared for the examination. 211 students completed their graduation successfully. The result of B.A. III and B.Com. III programmes were satisfactory. The passing percentage of B.A. III and B.Com. III was 94.28% and 86.36% respectively. The result of M.A./M.Sc. Geography was 27.27%. The total pass percentage was 88.28. Ms. SajidaInnusMulla from the Department of English won 9th rank in the University examination.

Annual Report

Programme	Course	Students Appeared	Students Passed	Pass %
B.A.	English	20	20	100
	Marathi	29	27	93.1
	Hindi	11	11	100
	Economics	32	28	87.5
	Psychology	20	20	100
	Geography	28	26	92.85
B.Com.	Commerce	88	76	86.36
M.A/M.Sc.	Geography	11	3	27.27
Total		239	211	88.28

8. Student Satisfaction Survey

The data of student satisfaction survey was collected from 192 randomly selected students enrolled in for B.A. and B.Com. programme on the basis of 5 point scale questionnaire. which sought responses on the scale- Strongly Agree, Agree, Neutral, Disagree and Strongly Disagree. It comprised 15 questions that evaluated teaching, learning and evaluation process implemented in the college such as various facilities, educational environment viz. timely completion of the curriculum, the incentives given by the teachers, use of ICT in the teaching – learning process, student-centric teaching methods, etc. Most of the students registered their strong agreement or agreement regarding timely completion of the course, teachers recognition of students' latent skills and abilities and their encouragement to develop them, usage of ICT in teaching-learning, satisfactory clarification of concepts, teachers' student centric approach , their encouragement to students to participate in various academic and extra-curricular activities , regular internal assessment, students' evaluation through group discussion seminars, wallpapers, project studies, surveys, field visits, etc., various opportunities for the educational development of students, and overall educational quality in the college. The data reflects the fruitful impact of effective teaching, learning and evaluation process implemented in the college.

III. Research and Extension Activities

1. Number of Full Time Teachers with Ph. D / Research Guides

Name of full time teacher with Ph.D.	Year of obtaining Ph.D.	Whether recognized as research Guide for Ph.D.	Year of Recognition as Research Guide
Dr.SnehalRajendraPrabhune	2019	No	
Dr.MadhuraPratapsinhMohite	2017	No	
Dr.PrakashBhupalDarure	2017	No	
Dr.IlaDevchandJogi	2007	Yes	2010
Dr.SuhaskumarVamanraoBobade	2012	No	
Dr.HanamantYashwanKarande	2006	Yes	2012
Dr.Shailaja Ramesh Patil	2009	No	2013
Dr..ArjunGenaOhal	2013	No	
Dr.UjjwalaNivritti Tathe	2013	Yes	2018
Dr.ParagSudhakarSontakke	2011	No	2021
Shri.Dr. Hajare Shankar Pandurang	2017	No	

2. Institution has Ecosystem for Innovations and has Initiatives for Creation and Transfer of Knowledge

Sr. No.	Year	Name of the workshop/ seminar	Number of Participants	Date From – To
1	2020-21	<i>EkPaanPratibhech</i> - Reading a page from your favourite book	16	15-05-2020 to 31-05-2020
2	2020-21	Mask Making	15	15-06-2020
3	2020-21	Online National Competition on 'Immunity Boosting and Nutritious Recipes during Lockdown'	188	01-08-2020
4	2020-21	Professional E-mail Writing	592	28-08-2020
5	2020-21	Online Lecture - Personality Development and Laws	105	28-09-2020
6	2020-21	Breast Cancer and Treatment	155	22-10-2020
7	2020-21	Employment Oriented Course -Fashion Designing	18	15 Jan to 15 March, 2021
8	2020-21	Employment Oriented Course -Beauty Care	50	Jan. 14, 2021 to Mar. 14, 2021 and March 15, 2021 to May 15, 2021
9	2020-21	Workshop on Revised Syllabus - B.A III (English Special) Paper XI in collaboration with BoS, English, Shivaji University, Kolhapur	74	04-03-2021
10	2020-21	Webinar -Women's Problems, Laws and Stress Management	216	15-03-2021
11	2020-21	Online Quiz Completion on 'Life and Work of Dr. Babasaheb Ambedkar'	143	22-04-2021
12	2020-21	Online Quiz on Maharashtra Day	286	01-05-2021
13	2020-21	Online State Level Quiz Competition on 'Covid 19 and Indian Economy'.	473	10-05-2021

3. Number of books and chapters in edited volumes/books published and papers published in national conference proceedings per teacher during the year

Sr. No	Name of the Teacher	Title of the book / Chapters published	Title of the Paper	Year of Pub.	ISBN/ISSN	Affiliating Institute at the time of publication	Name of the publisher
1	Anil Sutar	India in 21st Century: Achievements, Opportunities and Challenges	AatmaNirbhar Bharat KaryakramachaVishlaatmkAbhyaas	2021	ISBN-978-81-947409-0-2	M.E.S. Arts & Commerce College, Mehkar, Dist. Buldhana	PaingangaPrakashan Aurangabad
2	Dr. Suhaskumar V. Bobade	SahityaPratibhecha Surya AnnabhauSathe	AnnabhauSathenchyaa KalakratimadhilNayika	2021	ISBN-978-81-948515-5-4	Shivaji University, Kolhapur	Shourya Publication, Latur
3	Dr. Suhaskumar V. Bobade	Loksanskritichi Avishkar Rupe	Karad Parisaratillokdevtanche Ahetihasik Mahatva	2021	ISSN--2319-6025	Padmabhusan Dr. Vasantdada Patil Mahavidyalaya, Tasgaon	Adhyksh, Shivaji Vidyapith Marathi ShikshakSangh, Kolhapur
4	Dr. Snehal R Prabhune	AECC	Chapter - Module I (B)	2020	ISBN: 978-93-85190-15-5	Shivaji University, Kolhapur	Shivaji University, Kolhapur
5	Dr. Snehal R Prabhune	AECC	Module VIII (B&C)	2020	ISBN: 978-93-85190-15-5	Shivaji University, Kolhapur	Shivaji University, Kolhapur
6	Dr. Snehal R Prabhune	Environmental Conservation and Women Dignity	Skills Education and Employment Opportunities	2021	ISBN: 978-93-91689-18-6	Shri Kumarswami Mahavidyalaya, Ausa(Latur)	ArunaPrakashan, Latur

4. Extension Activities organized by the NSS

Sr. No	Name of the activity	Name of the Scheme	No. of Students
1	World Yoga Day-Online	NSS	100
2	Rajarshi Shahu Maharaj Birth Anniversary	NSS	14
3	Tree Plantation Day	NSS	10
4	Independence Day	NSS	5
5	Corruption Awareness Campaign	NSS	100
6	Mahatma Gandhi & Lal Bahadur Shastri Birth Anniversary	NSS	15
7	World Unity Day	NSS	15
8	Students' Day	NSS	15
9	Yashwantrao Chavan Death Anniversary	NSS	15
10	Constitution Day	NSS	15
11	Breast Cancer: Causes, Symptoms and Remedies	Students Welfare and IQAC	155
12	Online Mental Health Survey of College Students	Students Welfare and IQAC	440
13	Green Day Oath	NSS	100
14	Blood Donation Camp	NSS	20
15	Rajmata Jijamata & Swami Vivekanand Birth Anniversary	NSS	15
16	Republic Day	NSS	100
17	Shivaji Maharaj Birth Anniversary	NSS	100
18	Awareness Programme : Sexual Harassment : Nirbhaya Pathak	NSS	400
19	Awareness Programme : Sexual Harassment : Bharosa Cell	NSS	100
20	Visit to Karad Police Station	NSS	15
21	Savitribai Phule Death Anniversary	NSS	100
22	Late Yashwantrao Chavan Birth Anniversary Programme	NSS	100
23	Dr. Babasaheb Ambedkar Birth Anniversary-Online Elocution Competition & Quiz	NSS	143
24	Covid Free Village Campaign	NSS	100
25	Covid Awareness Campaign - Online Poster Making, Mask Distribution, Social Media & Rangoli Competition	NSS	100
26	Webinar- Personality Development and Laws	Student Development and IQAC	105
27	Webinar - Women's Problems, Laws and Stress Management	Student Development and IQAC	216
28	International Women's Day	Student Development and IQAC	104
29	Online Quiz on Maharashtra Day	Student Development and IQAC	286

5. Collaborative Activities under Lead College Scheme

Sr. No.	Name of the collaborating agency	Name of the participant	Year of collaboration	Duration	Nature of the activity
1	SMBS College, Karad	Dr. Ujjwala Tathe	5 years	1 Day	Lecture
2	SMBS College, Karad	Dr. P.B.Darure	5 years	1 Day	Lecture
3	Arts & Commerce College, Undale	Dr. S.P. Hajare	5 years	1 Day	Lecture
4	Arts & Commerce College, Undale	Students	5 years	1 Day	Lecture
5	ISRO, Govt. of India	Shri. AvadhutKulkarni		5 Days	Online Course

6. Faculty invited as Resource Person

Sr. No.	Name of the Faculty	Topic	Organising Body
1	Dr. SnehalPrabhune	Skills Education and Employment Opportunities	NSS Department, Shri. Kumarswami Mahavidyalaya, AUSA, Dist. Latur
2	Dr. Ujjwala Tathe	Rereading Children's Literature Through A Feminist Lens	English Language Teachers Association of India
4	Mr. AkhileshShinde	Contribution of Social Reformers to Women's Education	Krishna Mahavidyalaya, Rethare
3	Dr. IlaJogi	Revised Syllabus of BAIII Paper XII	Smt. AkkataiRamgondaPatilKanya Mahavidyalaya, Ichchalkaranji
5	Dr. PrakashDarure	Revised Syllabus of BAIII English - Paper VII & XI	Ch. Shivaji College, Satara
6	Dr. IlaJogi	Revised Syllabus of BAIII Paper XIII	Kamala College, Kolhapur
7	Dr. S.R. Prabhune	Introduction to Literary Criticism Paper VII & XII (Revised Syllabus of BAIII English)	Dept. of English, Devchand College, Arjunnagar
8	Mr. AkhileshShinde	Harassment of Women at Workplace	LBS College of Arts, Science and Commerce, Satara
9	Mr. AkhileshShinde	Impact of COVID 19 on Community	Arts and Commerce College, KadepurDistSangali
10	Mr. AkhileshShinde	Impact of COVID 19 on Social Life	S. G. M. College, Karad
11	Dr. Shankar Hajare	Changing Economics During COVID- 19	Arts and Commerce College, Undale

IV. Infrastructure and Learning Resources

1. The Institution has adequate infrastructure and physical facilities for teaching learning. viz., classrooms, laboratories, computing equipment etc.

Wi-Fi and Internet Facility:

- 32 mbps Wi-Fi connection , Wi-Fi access : 16 Classrooms, 14 Classrooms + wall mounted LCD, computer, smart board, Well-equipped, ICT enabled seminar hall

Library

- Wi Fi access, Digital facilities : CDs , DVDs, INFLIBNET (N-LIST)
- Access to computers : teachers, students
- Automated + Prism software, Plagiarism policy
- 24/7 off – Campus University Knowledge Resource Centre
- Subscription :e-resources - e-Shodhganga

Computer Labs

- Wi-Fi enabled,fully functional, well equipped, Battery backup
- 20 computers
- Usage: Teachers , students
- College proposes to set up NATA centre.

Laptops/Desktops:

- All Departments, NSS , IQAC : printer , LCD projector

Laboratories:

- Home Science, Geography, Psychology: as per university norms.
- Textile lab : Required furniture +necessary equipment.
- Well-equipped set up : Certificate Course in Beauty Parlour.

Facilities

- Aqua Guard + Water Cooler, Common Room, Yoga Hall
- Canteen, Students' Co-Operative Store, Wash Rooms : Ladies , Gents
- Sanitary Napkin Vending Machines + Incinerator
- Parking Place, Hostel , Staff Room
- Study Room : Students , Staff
- Separate Room : NSS, Gymkhana, Skill Development Courses.
- Fire Extinguishers
- Equipment :Recreational Activities , Podium, Standees, Notice Boards.
- Ramps, Railings, Wheel Chair, Commode Facility: For Differently- Abled Students.

- Stretcher +First Aid Facilities, Health Centre
- Complaint Box + Important Contact Numbers
- 16 CCTV Cameras
- Office : Fully Automated , Uses ERP Software, Reprographic Facility

2. Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Sr. No.	Name of Classrooms/Seminar Hall with LCD and wi-fi	Type of ICT Facility
1	B.A.I (Div.) A	Computer, LCD, Wi-Fi
2	B.A.I (Div.) B	Computer, LCD, Wi-Fi
3	B.A.I (Div.) C	Computer, LCD, Wi-Fi
4	B.A. II (Div.) A/ Seminar Hall	Computer, LCD, Wi-Fi
5	B.A. II (Div.) B	Computer, LCD, Wi-Fi
6	B.A.III Eng. Dept.	Computer, LCD, Wi-Fi
7	B.A.III Geo Dept	Computer, LCD, Wi-Fi
12	Home Science Dept	Computer, LCD, Wi-Fi
8	B.A.III Psy. Dept	Computer, LCD, Wi-Fi
9	B.Com. I	Computer, LCD, Wi-Fi
10	B.Com. II	Computer, LCD, Wi-Fi
11	B.Com. III	Computer, LCD, Wi-Fi
13	NAAC Room	Computer, LCD, Wi-Fi

3. Total Number of Computers for Educational Use: 33

4. Library Resources

Sr. No.	Library Resources	Details of memberships/ subscriptions
1	Books	24590
2	Journals	19
3	e – journals , e-books, e-ShodhSindhu, e-	N-List Receipt

	shodhganga	
7	Database	N-List Receipt
8	Local and / or Remote access to e-resources (Specify)	University Off Campus e-resources

V. Student Support and Progression

1. Number of students benefited by scholarships and free ships provided by the Government during the year

Sr. No.	Year	Name of the Scheme	Number of Students Benefited by Government Scheme and Amount		Number of Students Benefited by the Institution's Schemes and Amount	
			Number of students	Amount	Number of students	Amount
1	2020-21	Government of India Scholarship Post-Matric Scholarship	232	776161		
2	2020-21	Rajarshi Shahu Maharaj Shikshan Shulk Shishhyavrutti Scheme	258	197300		
3	2020-21	CSR Fund for Admission Fees			400	200000
4	Total		490	973461	400	200000

2. Students Placement:09

3. Number of students progressing to higher education during the year: 36

4. Number of Cultural Events/Competitions in which Students of the Institution Participated

during 2020-21 : 28

Report: Participation of students in Cultural Activities

In 2020-21, Shivaji University, Kolhapur conducted online Youth Festival. The 40th District level (Online) Youth Festival 2020-21 was organized by Balasaheb Desai College, Patan in collaboration with Department of Students' Development, Shivaji University, and Kolhapur

between 12th and 14th July, 2021. The college sent entries of two students – viz. Ms. AnkitaBhimraoThorat and Ms. Ankita Bharat Jadhav for Marathi and English elocution competition respectively. The students received participation certificate for the same.

Six students participated in 360 Yuvaevent - Elocution Competition Digital Kanya: Social Media and Syber Awareness conducted on 24th September 2021 by ShriniwasPatil Charitable Foundation and VIKAS IFI. Ms. AnkitaBhimraoThorat won the consolation prize. The Central Library organised – a reading activity “ *EkPaanPratibheche*” in April -May 2020. 4 Students participated in the activity. Certificates of participation were issued to them.

5. Participation in Sports:Sports were not conducted due to COVID 19.

6. Alumni Contribution:Rs. 300957/-

7. Provision for transparent mechanism for timely redressal of student grievances and Other Disciplinary Measures

The IQAC has formulated Grievances Redressal Committee, Sexual Harassment/ Internal Complaints Committee and Anti-Ragging Committee and the meeting record of the committees is maintained in the IQAC.

The Code of Conduct for students and staff are displayed on the website and are followed.

VI: Governance, Leadership and Management

1. Vision and Mission of the College:

Vision

Empowerment of Girl Students in Pursuit of Knowledge, Values and Self-Reliance

Mission

Mahila Mahavidyalaya endeavours to empower girl students to be self-reliant and thereby a national asset by integrating values, providing quality education and skill development programmes.

2. Governance of the College:

The governance of the institution is in the spirit of its vision and mission statement. In the rapidly changing world, the institution has been striving for capacity enhancement and empowerment of students that will groom them into self-reliant, environmentally conscious and socially responsible citizens.

The college along with degree programmes, efficiently runs a Centre for Skill Development that conducts employment and skill oriented courses to improve the employability of students by making them skilled and competent. The courses aim at making students self-reliant as majority of them are first learners, come from agrarian families and/or economically weak background.

The emphasis is also placed on developing students into a socially responsible and empathetic citizens through outreach activities conducted by NSS and other departments. The outcome was visible during the spread of COVID 19 and lockdown. Awareness of environmental and ecological issues and the need for sustainable development is generated through environmental activities. A number of curricular and co-curricular activities inculcate values in students. The organisation/participation in cultural programmes seeks to enhance the intrinsic skills in students.

The teaching-learning process supported by ICT tools and the use of library make the learning interesting and interactive. Effective execution of mentoring scheme, the challenge of online teaching and e-learning, conducting webinars and administrative responsibilities were effectively carried out by the institution in COVID times.

The institution leadership involves faculty in the decision making for curricular, co-curricular, outreach activities by forming committees and offering leadership in them. The proactive leadership of the Principal and the Management ensures the fulfilment of the vision and mission.

In near future the institution plans to strengthen the Centre for Skill Development that will reach to the masses, develop the ICT enabled teaching and learning process more impactful, make the research culture among students and faculty more dynamic and to reinforce the ties with industries, NGOs and GOs for exchange of knowledge and to reach to the society.

3. Effective Deployment of Strategic Plan

The process of designing strategic plan in line with the vision and mission statement begins in the month of December of the previous academic year. The principal and the IQAC coordinator design a comprehensive budgeted perspective plan on the basis of the submission of business plans by the IQAC, Departments, NSS, Centre for Skill Development and Library. The plan comprises curricular, co-curricular and extension activities, skill based courses, research based activities and cultural programmes to be conducted in the next academic year. The plan thus facilitates the administration and the concerned faculty to organise the activities effectively according to the scheduled time.

This year 2020-21 the surge of COVID 19 and the recurrent lockdown did affect the regular working of the college. Notwithstanding the IQAC deployed the perspective plan to address the service and facilities for students, faculty and non- teaching staff:

- University and government approval for the NSQF courses.
- The third year B.A. students registered for Swayam and MOOCs courses.
- Conduct of employment oriented courses
- Set up of NTA's Test Centre having 45 computers
- Some faculty completed the online training course -Creation of e-content
- Organisation - national webinar and cookery competition, state level webinars, quiz competition, workshop.
- Received 4,00,000/- financial help under CSR.
- Organisation of Blood Donation Camp
- Active field work for COVID19 awareness programme
- Purchase of chairs for seminar hall and generator

4. Implementation of e-governance in areas of operation

The entire college campus is wi-fi enabled with high-speed internet connection which helps the smooth functioning of the college.

Administration:

- The administration communicates with the university and the Joint Director, Higher Education through e-mail.
- Use of e-mails or Whatsapp for the communication between IQAC and the faculty and office
- All important administrative information including notices are shared on Whatsapp or on individual emails
- Biometric attendance for faculty and non-teaching staff
- Fully Automated office with free 24x7 internet and Wi-fi facility
- Use of email communication promotes paperless communication for budgeted business plans, notices, activity reports, faculty profile, departmental profile, Teaching Plan, Syllabus Completion report, etc.
- Generation of roll calls and allotment of mentees to mentors
- Google forms for feedback from students and alumni, internal exams, study material, data collection for various purposes.

- CCTV surveillance at key places
- Course-wise formation of Whatsapp groups of students
- Whatsapp groups are faculty, non-teaching staff and alumni ensures accessibility.

Finance and Administration

- The accounts are maintained through tally and in-house software

Student Admission and Support:

- Students admission work is carried out through in-house software
- For university related work the software designed by the university is used
- Students are provided help by the office in uploading their Scholarship forms
- Issuance of Transfer and bonafide certificate
- The college website displays the detailed information of the college.

Examination

- Submission of examination forms, hall tickets, uploading of marks is done online
- In 2020-21, the online exams for B.A. and B.Com I were conducted with the technical assistance provided by the IT department of the institution.

5. Welfare Measures:

The institution takes effective welfare measures for the Faculty and Non-Teaching staff

For Teaching staff –

- Shikshan Mandal, Karad Employees Co-operative Credit Society
- Co-operative Consumer Stores, Canteen , Gym
- Duty Leave for workshops, conferences, etc., Financial Assistance for workshop, conference etc., Teachers Benevolent Fund (TBF), Medical Reimbursement, Staff Academy
- Yoga Training course, ICT Training / Course.
- Separate wash room for male, female employees.
- All statutory social security - LTC, maternity benefits, reimbursement of tuition fees, etc.
- Reprography Facility, Internet connectivity , Free Wi-fi, Provision of Computers / laptops to the departments, Separate rooms for all departments

For Non-Teaching Staff

- Uniform to peons
- Shikshan Mandal, Karad Employees Co-operative Credit Society.
- Students Co-operative Consumer Stores, Canteen

- Yoga Training course, Reprography Facility, Internet connectivity , Free Wi-fi
- Gym, Medical Reimbursement, Duty Leave for Training course.

Other Welfare Scheme -

- Identity card for all, CCTV surveillance, Organization of training for employees
- Distribution of Gift hampers on the occasion of Diwali Festival
- The Teacher's Day and women's day are celebrated by Sanstha
- Organization of farewell programme for retiring employees, Sports event for all employees

6. Financial Management and Resource Mobilization

- Audits are carried out regularly by SSSS Associates, Karad.
- The mechanism for settling the audit objections:
 1. Correction of entries at the end of the year.
 2. Recovery from concerned staff if necessary on finding out difference.
 3. Items unable to correct are noted in Audit report for changes in policy and procedure by Management during the next year.

7. Quality assurance initiatives of the institution include:

- Regular meetings of IQAC to plan and implement activities according to the Perspective Plan
- Feedback collected from students, parents, alumni
- Collaborations with other local colleges
- Collaboration with Non- Governmental organizations - Lions/Lioness, Enviro-Friends Nature Club, KIMS, Proficient Minds, Bar Council, banks and co-operative societies
- Government Organizations- Tehsil Office, Karad Municipal Council, Gram Panchayats, Sub -District Hospital, Karad Police Station, ICDS
- Participation in NIRF
- Green audit by Enviro Club
- Energy Audit by authorized auditor
- AAA earlier in format prepared by previous IQAC coordinator; in 2020 the audit is done according to the format finalized by Shivaji University in view of the provisions in Maharashtra Public Universities Act.

VII Institutional values and Best Practices

1. Promotion of Gender Equity during the Year

In accordance with the vision and mission, the college sincerely strives for the empowerment of girl students in every sphere of life. Gender sensitization being a human right and constitutional obligation, the college attempts to imbibe gender sensitivity through various activities and initiatives. We practice to bring a positive change in the attitude and support equity among genders within the college and in our outreach.

The following actions have been taken to ensure safety of the girl students:

- 1. CCTV Camera Surveillance:** 24 hour CCTV surveillance is maintained in the college through high resolution cameras having day and night facility of recording. 16 cameras have been set up at the key areas in the campus.
- 2. Committees:** The college has constituted the committees as per the norms laid by University/ UGC – Anti-Ragging Committee, Students’ Grievances Redressal Committee, Internal Complaints Committee, Special Cell Standing Committee, Discipline Committee and RTI Cell.
- 3. A Complaint Box :** A complaint box is installed to receive grievances or suggestions from the students which are duly addressed by respective committees. The college aims at zero-tolerance against any kind of harassment.
- 4. Bharosa Cell:** As per the directive of Maharashtra Government, the Karad Police Station along with the NSS Unit of the college has conducted an orientation programme for girls in the college to address the problems of the students and provide emotional and legal support to them.
- 5. Watchman:** A watchman has been appointed at the main entrance of the college to control the miscreants.
- 6. Counselling:** The college has Students Counselling Centre. The centre is run by the Department of Psychology and it helps the students to deal with emotional, academic, stress related issues, etc.
- 7. Common Room, Yoga hall and Gym are** available to the students.
- 8. Other Activities for Gender Equity:**
Mentorship, Scholarships and Financial Assistance, National Service Scheme, Employment Oriented Courses Conducted in the College, 3 Courses under NSQF Students’ Health Check-up, Health Centre, Washrooms, Food Festival, Awareness Programmes

2. Clean and Green Campus

- i) Effective waste management practices are implemented for environment, health and well-being.
- ii) Water conservation facilities like rain harvesting, bore well are available in the campus.
- iii) The college does annual Energy and Green Audit by an authorized agency.

3. Provision of Disabled -Friendly, Barrier Free Environment

- Ramps.
- Western toilet blocks
- The PWD (Persons with Disabilities) students with 40% and above disability are provided with reservation quota during admission.
 - The concerned admission committee guides the Divyangjan students in admission process.
 - The concerned mentors and the office counsel and provide all possible assistance to the Divyangjan students for filling in examination forms, Government Scholarships available, enrolment for skill development courses, etc. to enable them pursue hassle-free education.
 - The Divyangjan students are given special attention during examinations. There is a provision of PWD stamp.
 - Soft copies / hard copies of the study material are provided for their convenience.
 - They are provided with scribe on demand,
 - They are given extra time as per rule during examination
 - Not only the teachers and mentors but their classmates too offer them help regarding study material, important notices, etc.
 - The concerned teachers accompany them for the workshops or conferences conducted for them by the university.

4. Initiatives for Inclusive Environment and Constitutional Obligations

One aspect of the vision and mission of the college that categorically emphasizes empowering our students as a national asset through integrating values emphasizes the idea of all inclusive environment in the college campus in particular and in the society in general.

Following initiatives are taken for Inclusive Environment and Constitutional Obligations:

1. Observation of government guidelines regarding reservation during admission, appointments of the staff and for maintaining zero tolerance for discriminative activities.
2. Singing of college prayer and the national anthem
3. Morning Assembly on special occasions, such as a celebration of national or international days, birth or death anniversary of eminent national and international personalities from varied fields, regional and national festivals, etc.,
4. Celebration of Independence and Republic Day, Constitution Day and festivals like Navaratri, Sankranti etc. for the inculcation of the feeling nationalism, social, regional and religious harmony.
5. Food Festival, Fashion show and various competitions (Traditional day, Mehendi , cookery, rangoli, handicraft, etc.) to develop tolerance and harmony towards cultural, regional, linguistic, communal diversities
6. Sports event aims at bringing everyone together on an equal platform.
7. The NSS unit of the college plays a vital role in promoting inclusive environment for cultural, socio-economic and regional diversities among students.

5. Best Practices Implemented During the Year:

1. COVID 19 Pandemic: Awareness and Prevention
2. Financial assistance to needy students to enable them to pursue their education during COVID 19 Pandemic

Shikshan Mandal, Karad
Mahila Mahavidyalaya, Karad

Year 2020-21

Follow up on the Recommendations of the AAA Committee by IQAC:

Sr. No.	Recommendations	Follow up
1	Setting up an active incubation centre can accelerate students' business growth	The college has taken an initiative to develop Incubation Centre.
2	The research aspect has a scope for improvement	1. The faculty has published papers in UGC care-listed papers / peer reviewed journals. 2. Faculty participate in Seminars, conferences 3. The IQAC encourages faculty to do research work.
3	The record of Mentor-Mentee scheme needs to be maintained properly	The mentors meet the mentees regularly and address their queries in an informal meeting. Henceforth they shall be asked to maintain a written record of their actions.
4	The usage of ICT enabled teaching-learning process needs to be increased	Most of the faculty use ICT in their teaching-learning.
5	The participation in sports should be increased	The dept. of Phy.Edu. will sign an MoUs with other colleges in Karad so as to provide extra coaching to girls.