

Empowerment of Girl Students in Pursuit of Knowledge, Values and Self-reliance



Shikshan Mandal Karad's
MAHILA MAHAVIDYALAYA, KARAD

ACADEMIC AND ADMINISTRATIVE
AUDIT REPORT

Academic Year
2021-22



Shikshan Mandal Karad's
MAHILA MAHAVIDYALAYA, KARAD

Academic Audit Report 2021-22

The AAA aims at analyzing and evaluating the institution's academic and administrative processes which provides the institute an opportunity to assess its performance in various areas of teaching – learning and administration. It ensures effectiveness of the systems, infrastructure, practices, staff and facilities in the practice of the institution. The academic and administrative audit for the year 2021-22 of Mahila Mahavidyalaya, Karad was conducted in January 2022.

The audit is carried out on the basis of the college report, supporting documents, site visits to the departments, office, library and other facilities. The report consolidates the findings of the committee and offers suggestions wherever necessary.

General observation of the Committee:

Academic Management:

- The CDC and IQAC take strategic decisions regarding academics, administrative matters.
- The governance of the institution is transparent and reflective of the vision.
- The Principal and IQAC coordinator involve the faculty in the decision making by forming committees. Students too are incorporated in various committees.
- The feedbacks of the students, alumni and teachers are considered for improvement and required action is taken.
- the IQAC coordinator and Principal monitor the curriculum planning and its implementation in a systematic way.

Administrative Management

- The AISHE is done annually.
- The institution does financial audit.
- The college executes academic and administrative processes through IT infrastructure, and maintains e-governance policy to monitor its usage.
- The UGC recommended committees are set up for redressal of grievances.
- The college website is updated periodically and easy to navigate.

- The grievances are dealt with according to the Govt., UGC and University rules and regulations ensuring transparency.

Teaching –Learning Process

- Advanced and slow learners are identified based on their performance in the examinations as also through interactions in the class room and/or laboratory.
- CIE is undertaken as per need and convenience. The record is maintained by the concerned faculty and departments.
- The Centre for Skill Development can help students to set up their own enterprise through an active incubation.
- University exams are conducted online due to COVID 19 as per schedule.

Research Activities:

- The faculty participates in the conferences, seminars and workshops and present papers.
- Workshops are conducted for students under Lead College Scheme.
- The research aspect has a scope for improvement.
- The staff and students receive due felicitation for their dedicated work.
- Sports Dept. needs to be strengthened

Activities for Social Responsibilities:





- Through co-curricular and extra- curricular activities organized by the IQAC and committees / departments inclusiveness and constitutional values are promoted and the cross-cutting issues are addressed.
- NSS is active and the volunteers participate in outreached activities.

Infrastructure

- The campus is wi-fi enabled and has well maintained infrastructure and facilities: Own building, well-equipped Library and Gym, computer lab, separate rooms for all departments with laptops / PCs, NAAC and Gymkhana rooms, health centre, etc.

The **welfare schemes** are beneficial to the staff.

The AAA Committee:

Sr. No.	Name	Designation	Signature
1	Prof. Dr. Smt. Ill D. Jogi	I/C Principal, Mahila Mahavidyalaya, Karad	
2	Prof. Dr. Satish Ghatge Principal I/C, Miraj Mahavidyalaya, Miraj	Chairman, Audit Committee	
3	Dr. Rajendra Thorat IQAC Coordinator, Venutai Chavan, Karad	Member	
5	Prof. Dr. Ujjwala Tathe	Member (IQAC Coordinator)	

Date: 12 January 2022

Place: Karad


IQAC Co-ordinator
Mahila Mahavidyalaya, Karad




I/c. Principal
Mahila Mahavidyalaya, Karad

PART A

I. General Information:

Sr. No.	Details	Information
1	Name of the College	Mahila Mahavidyalaya, Karad
2	Address	Mangalwar Peth, Karad, Dist. Satara (MS)
3	Email	karadmahila@gmail.com
4	Website	www.mahilamahavidyalaya.com
5	Head of the Institution	Prof. Dr. Ila. D. Jogi
6	Tel no. with STD Code	02164-220849

II. Administrative Details:

Sr. No.	Details	Information
1	Type of College	Affiliated, private (aided)
2	Affiliating University	Shivaji University, Kolhapur
3	Location	Semi-urban
4	Whether accredited by NAAC	Yes
5	Grade and CGPA	B+ (CGPA 2.69)
6	Validity	November 1, 2023
7	Programmes Offered	B.A., B.Com. & M.A. (Geography)
8	Courses Offered (UG –B.A.)	English, Marathi, Hindi, Economics and Geography
9	Courses Offered (UG – B.Com.)	General
10	P.G. (M.A.)	Geography
11	Faculty details:	
i	Number of Full time posts sanctioned	22

ii	Number of Full time posts filled	11+ 1 Librarian
iii	Number of Full time posts vacant	03
iv	Number of Asst. Professor(CHB)	21
12	Total number of Students enrolled	849
13	Total number of Students from reserved category	352

III. Academic Details (Criterion wise Inputs):

I. Curricular Aspects:

1. Number of Programmes in which Choice Based Credit System (CBCS) / Elective Course System has been implemented

Sr. No	Programme Code	Programme name	Year of Introduction	Status of Implementation of CBCS / elective course system (Yes/No)	Year of Implementation of CBCS / elective course system
1	3129	B.A.	2020-21	Yes	2018-19 (June 2018 Onwards)
2	7801	B.Com.	2020-21	Yes	2018-19 (June 2018 Onwards)
4	412	M.A./M.Sc. (Geography)	2020-21	Yes	2019-20 (June 2019 Onwards)

Teachers' Participation on the following academic bodies during the year:

Year	Name of Teacher Participated	Name of the Body in which Full Time Teacher Participated
		Academic Council/BoS of Affiliating University
2021-22	Prof. Dr. Ila Devchand Jogi	Senate Member
		Chairman, BoS (Home Science) Shivaji University, Kolhapur

		Member, Faculty of Interdisciplinary Studies
		Chairman, B.A. I,II,III Exams.Board
		Chairman, M.Phil. and Ph.D. Exam Board
		Chairman, Syllabus Setting Committee, M.Phil. and Ph.D.
		Chairman, B.A.III Syllabus Revising Committee
	Dr. Prakash Bhupal Darure	BoS (Psychology), Shivaji University, Kolhapur
	Dr.Snehal Rajendra Prabhune	Chairman, Paper Setting, B.A.III (English Poetry)
		Setting of Question Papers
	Dr.Smt. Ila Devchand Jogi	UG, M.Phil. , Ph.D.
2	Dr.Smt. Madhura Pratapsinh Mohite	UG
3	Dr.Prakash Bhupal Darure	UG
4	Dr.Hanamant Yashwan Karande	UG
5	Dr.Smt. Snehal Rajendra Prabhune	UG
6	Dr.Arjun Gena Ohal	UG
7	Dr.Smt. Ujjwala Nivritti Tathe	UG
8	Shri.Akhilesh Vishwas Shinde	UG
9	Dr.Parag Sudhakar Sontakke	UG
10	Shri.Vilas Sakham Surve	UG,P.G.
11	Shri. Avadhut DattatrayKulkarni	UG
12	Shri. Kishor Shivaji Gujar	UG
13	Shri. Anil UttamSutar	UG
14	Dr.Shri. Shankar PandurangHajare	UG
15	Smt. Rupali BabanraoPawar	UG
16	Dr. Smt. Jyoti Vinayak Moholkar	UG

17	Smt. Vaishali M. Katkar	UG
18	Smt. Bhakti Shankar Bhalbare	UG
19	Shri. Sampat Vilas Kavale	UG
20	Smt. Smita Bhalachandra Jagtap	UG
		Design and Development of Curriculum of Add on / Certificate/ Diploma
2021-22	Dr. Smt. Ila Devchand Jogi	Diploma in Food Processing (NSQF-UGC)
	Dr. Smt. Ila Devchand Jogi	Certificate Course in Yoga & Fitness (NSQF-UGC)
	Dr. Smt. Ujjwala Nivritti Tathe	Certificate Course in Communication Skills in English (NSQF-UGC)
2021-22		Assessment Process
1	Dr. Smt. Ila Devchand Jogi	Assessment
2	Dr. Smt. Madhura Pratapsinh Mohite	Assessment
3	Dr. Prakash Bhupal Darure	Assessment
4	Dr. Hanamant Yashwan Karande	Assessment
5	Dr. Smt. Snehal Rajendra Prabhune	Assessment
6	Dr. Arjun Gena Ohal	Assessment
7	Dr. Smt. Ujjwala Nivritti Tathe	Assessment
8	Shri. Akhilesh Vishwas Shinde	Assessment
9	Dr. Parag Sudhakar Sontakke	Assessment
10	Shri. Vilas Sakharan Surve	Assessment
11	Shri. Avadhut Dattatray Kulkarni	Assessment
12	Shri. Kishor Shivaji Gujar	Assessment
13	Shri. Anil Uttam Sutar	Assessment
14	Dr. Shri. Shankar Pandurang Hajare	Assessment
15	Smt. Rupali Babanrao Pawar	Assessment
17	Dr. Smt. Jyoti Vinayak Moholkar	Assessment
18	Smt. Vaishali M. Katkar	Assessment
19	Smt. Bhakti Shankar Bhalbare	Assessment
20	Shri. Sampat Vilas Kavale	Assessment
21	Smt. Smita Bhalachandra Jagtap	Assessment

3. Add-on Courses Offered

Sr. No	Name of Add on /Certificate programs Offered	Course Code (if any)	No. of Times Offered During the Year	Duration of Course	Number of Students Enrolled in the Year	Number of Students Completing the Course in the Year
1	Fashion Designing	EOC2	3	2 Months	58	58
2	Beauty Care	EOC6	4	1 Months	100	100
3	E-Banking	EOC3	1	6 Months	94	94
4	CCIT	EOC5	2	45 Days	31	31
5	Tally with GST (Centre for Community Development, SUK)	EOC10	1	3 Months	19	19
6	GIS	EOC7	1	2 Month	18	18
7	Cake Pastries, Chocolates Making	SDC2	1	3 Days	16	16
8	Counselling	EOC8	1	2 Months	15	15
9	Balwadi Teacher Training (Centre for Lifelong Learning, SUK)	EOC1	1	6 Months	9	9
10	Certificate Course in Yoga and Fitness UGC (NSQF)	NSQF3	1	6 Months	4	4

2. Feedback System:

- i. Online/Manual: Online and Manual

Students Feedback

Student Feedback was collected from 186 students from B.A. and B.Com. II and III students and M.A students on the basis of 3 point scale questionnaire. The questionnaire comprising 20 questions sought responses on the scale – Satisfactory, Not Satisfactory and Moderately Satisfied. 86 % students registered their satisfaction towards the quality and suitability of the curriculum for their future career opportunities. 80 % students stated their satisfaction regarding the expertise of the teachers and their accessibility. 73% students were satisfied with the regularity in the organization of seminars / discussion and special guidance. 61% students recorded their satisfaction over the use of ICT in the class. 86% rated their

satisfaction over the usefulness of skill development courses for their financial independence. 76 % students responded that the activities are appropriate to their holistic development while 77% felt that satisfaction about NSS programmes conducted by the college are satisfactory. 70% and 73% students registered their satisfaction with reference to availability of equipment and facilities in the laboratories as well as guidance of faculty during experiments respectively. 75 % students expressed satisfaction for the sports facilities and encouragement from the college. 81 % students were satisfied with the library and appreciated the usefulness of books and other reading material available in the library for their academic and additional reading. 74% students appreciated cooperation from the office staff and help from Students Welfare Committee regarding procurement of scholarships, financial help, etc. 76% recorded their satisfaction about drinking water, canteen, washrooms, etc. provisions in the college; while 78% students registered their satisfaction over the attempts of the college for the overall development of the students.

Alumni Feedback:

A questionnaire comprising fourteen questions was provided to around 100 alumni who filled it in manually. 69% students recorded positive response about Admission as very good while 48% students rated Fee Structure of the college as very good. 60% students were satisfied with overall environment of the college. Most of the students rated infrastructure and lab facility as satisfactory. 64% students rated the teaching faculty and library facilities as very good. Regarding academic and academic activities conducted by college activities conducted by college, 64% students stated that they participated in academic activities and rated the activities as very good. 46% students were satisfied with canteen facility and 38% rated hostel facility provided by college as very good. The questions concerning alumni association, programmes, alumni website, were rated by 61% students as satisfactory. 60% alumni gave very good opinion about overall rating of the college.

Suggestions by the Alumni:

- The college should start degree level departments of Political Science, Sociology, Home Science, and post graduate departments of Marathi, Hindi, English, and Commerce.
- More attention should be given to Sports.
- The college gives concession in college fees.
- The placement cell in the college should be more active.

Feedback of Teachers:

The feedback was collected from 27 Teachers – Full time faculty and Assistant Professors (CHB) belonging to Arts and Commerce Programmes on the basis of 4 point scale questionnaire. The questionnaire comprising 22 questions sought responses on the scale – Strongly Agree, Agree, Disagree and Strongly Disagree. 56% faculty strongly agreed that the courses / syllabi taught by them have a fair balance of theory and application while 44 % agreed with the same. 59 % faculty recorded their strong agreement with the clear and well defined objectives and course outcomes of the syllabi they teach. 44 % strongly agreed that the curricula they teach includes current trends in the subjects while 56% recorded their agreement with the inclusion of current trends in curricula. 56% faculty strongly agreed that the curricula address the cross-cutting issues like professional ethics, human values, gender equality, environment, etc. whereas 37% recorded their agreement to it. 70% responded that they complete the syllabus allotted to them within the stipulated time. Regarding the relevance of the books and journals prescribed as reference materials, 56% recorded their strong agreement, while 44 % stated their agreement to it. 59% faculty strongly believed that the courses/syllabi taught by them increase their interest, knowledge and perspective in their subject area. Regarding the freedom given to faculty to adopt new techniques/ strategies of teaching such as group discussion, seminar, presentations, etc., 63% recorded their strong agreement while no faculty recorded their disagreement to it. Similarly, 67% responded that they have freedom to adopt strategies of evaluating and assessing the students. 56% faculty agreed that prescribed books are available in the library in sufficient number while 40% registered their strong agreement to it. 44% faculty strongly agreed that reference books and journals related to their subject are available in the library. 56% faculty strongly responded that they encourage students to visit library and refer books for additional reading and no faculty recorded their disagreement to it. 63% faculty found strongly agree with the statement that they give encouragement to the students to participate in co-curricular and extra-curricular activities and guide them whenever needed and also to the fact that the welfare / extension activities like mentorship programme, counselling, monetary help, NSS, etc. are effectively and efficiently run in the college. 44% faculty strongly felt that the environment in the college is conducive to teaching and research. Regarding the teacher friendly and cooperative administration 52% recorded their strong agreement while 41% found agreeing with the statement. As far as the administration is concerned, 52% strongly agreed that the administration provides ample opportunities and support to faculty to upgrade

their skills and qualification. 63% responded strongly that the ICT facilities in the college are adequate and satisfactory while 52% faculty responded that they make use of it in the college. 63% recorded their strong agreement regarding the sincere execution of their duties as a coordinator/ chairperson /member of administrative / college committees while no faculty recorded their dissent to it. Regarding organising workshops/seminars/webinars/ conferences/ lectures in the college, 56% strongly stated their agreement. 63% strongly agreed that they strive hard to accomplish the vision and mission of the college.

Action Taken Report Based on Students, Teachers, and Alumni Feedback

Issues	Action Taken / Planned
Some of the students demanded the organization of seminars in the class.	In the light of the suggestion, the faculty was informed to take regular seminars in all classes.
The students expect more faculty to make use of ICT for classroom teaching.	Since the LCDs and smart boards are installed in all classes, all teachers are asked to make maximum use of ICT facilitates in teaching learning process.
Students have demanded to make the evaluation process more frequent and efficient.	The faculty has conducted practice /surprise/ open book tests frequently in the class. The faculty has uploaded Question Banks on the college website.
Teachers' Feedback has identified some issues as: <ul style="list-style-type: none"> • Number of reference books and prescribed books in the library. • Strengthening the use of ICT facilities in the college. 	<ul style="list-style-type: none"> • The departments submit departmental Business plans every year wherein they can demand funds for books to purchase. • To procure more references, the teachers are advised to make frequent use of their Infilbnet Account. • Teachers are making concerted efforts to bring about changes in their teaching by adopting new technology. • Accordingly, the faculty have prepared and uploaded PPTs, question banks of their syllabi on the college website. • Some of the faculty have used YouTube channel for online lectures since 2021-22 year was partly online.
Alumni Feedback has identified some issues: <ul style="list-style-type: none"> • The college should start degree level departments of Political Science, Sociology, Home Science, and post graduate departments of Marathi, Hindi, English, and Commerce. • More attention should be given to Sports. 	<ul style="list-style-type: none"> • The CDC has discussed starting the departments at degree level on non-grant basis and also starting a new science faculty. • The dept. of Physical Edu. has done MoUs with two colleges in Karad for Sports activities and facilities. This step will strengthen the sports activities in the

<ul style="list-style-type: none"> • The college give concession in college fees. • The placement cell in the college should be more active. 	<ul style="list-style-type: none"> • college. • The college has Students Welfare Fund that helps the economically weak students in the payments of fees. • The college has set up placement cell to address the issue of placements.
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II. Teaching, Learning and Evaluation:

1. The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admission Committees guide students regarding choice of subjects on the basis of their performance and liking. Admissions to M.A. (Geography) are on the basis of CET conducted by the University. General Ability Tests are conducted across all courses/programmes by the concerned faculty to identify the learning level of the students, their fundamental knowledge, concept understanding etc.

Advanced learners are provided the following facilities:

- Library Merit Card
- Additional reading material
- iii .Challenging questions to develop the critical eye
- Encouraged to participate in the curricular and co-curricular activities like preparing wall-papers on social, economic, health, political, issues
- Timely feedback ensures incremental development.
- Subject teachers/mentors track performance and progress.
- Encouragement to write informative, literary articles for college magazine, *Samvadini*
- Participation in essay, elocution competitions and quizzes and preparing and presenting research papers/projects at University organized Research Fest *Avishkar*

Slow learners, married students provided with:

- Special/remedial coaching: extra lectures, paper solution, study material, question banks, audio/ video lectures
- Being a women's college, married students is common experience. Care is taken to ensure they do not miss out on their studies.

Digital study material is provided to both.

Other initiatives:

- Annual prizes given by faculty/philanthropists
- Short term Skill Based Courses enhancing employability

2. Mentor / Mentee Ratio

- The number of students enrolled in the year 2022-23 : 849
- The number of Fulltime Faculty : 28
- Mentor / Mentee Ratio : 30

3. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the blended mode of learning during first term of 2021-22, various student centric activities complimentary to the course pattern taught were conducted.

- **Participative Learning Activities:** Group Discussions, Question-Answer sessions, Surveys, Quizzes, Field-work, Study Visits
- **Offline Activities:** NSS camp, field visit and survey at rehabilitated village (Dicholi), street plays: Voting, Consumer Rights, AIDS, Poster Preparation: mental health, consumer protection, entrepreneurship development, marketing
- **Webinars:** Health and COVID 19, Women's Security, Career Katta, Competitive exams, Job-Interviews, Communication Skills, Online Transactions, Financial Literacy, Share Market, Reading Motivation, Meet the Author, Indian Economy: Post- COVID 19 scenario, Challenges before Rural Development in the 21st Century
- **Online competitions:** storytelling, poetry recitation, essay writing, posters, Youth Festival
- **Activities under Azadi Ka Amrit Mahotsav:** Yoga demonstration, lectures: Digital India, Women's Education in the Post- Independence Period, Achievements of India in the Post-Independence period, state- level quiz
- **Internship** opportunity to seven students at Shriniwas Patil Foundation, Karad
- **Workshops:** LPG Safety Clinic, Learning English without Grammar, Understanding the Indian Constitution, Decision Making and Women Empowerment, IPR, Calligraphy, Entrepreneurship Development, Lifestyle and Health, Disaster Management etc.
- **Awareness and participation in COVID 19 vaccination**
- **COCs:** Nine Employment Oriented Courses were organized by Centre for Skill Development.
- **MOUs:** For Faculty and student exchange.

4. Teachers use ICT enabled tools for effective teaching-learning process.

ICT Facilities:

- 13 Classrooms equipped with LCD projectors, interactive boards and Wi-Fi facility
- ICT enabled seminar hall for organization of academic and other programmes

- Lecture capturing system, tripod and Chroma curtain for effective teaching-learning process
- Students provided with free Wi-Fi

Library:

- Off – Campus centre of Shivaji University, Kolhapur's library which provides e-resources service 24/7
- Fully automated; uses Prism software
- Free Wi Fi access and adequate digital facilities
- E-resources: CDs and DVDs, INFLIBNET (N-LIST)
- Access to computers for teachers and students.
- Internet data base of research contents for academic purposes
- Anti -plagiarism software available
- MOUs with other- college libraries for sharing knowledge resources
- **Computer Labs:** Wi-Fi enabled, fully functional with 20 computers (existing) and 45 computers (new addition)

Laptops /Desktops provided to: All departments, laboratories, IQAC, NSS, and UGC

Online Platforms:

- YouTube, E-mails, WhatsApp, Zoom and Google classrooms for communication of study material, syllabus, announcements, tests, assignments, presentations, address queries etc.

5. Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Committee headed by Dr. P.S. Sontakke, Examination Coordinator, was formed to conduct internal examinations, university examinations and redressal of the issues regarding the exams. The internal examinations were conducted according to the schedule designed by the college. The university examinations were conducted as per University schedule. The students were notified regarding the exam schedule through notices displayed on the notice boards and Whatsapp group. Every care was taken to solve the queries of the students and monitor their attendance for the exams by the subject teachers and mentors. The students were asked to contact the Examination Coordinator and/or the concerned clerk regarding any exam related grievances. The re-examination of B.A. and B.Com. I was conducted on online mode for the students who could not appear for the examination due to

technical glitches. The examinations were conducted smoothly with the help faculty, non-teaching staff and the assistance provided by the technical team of PPGIT, the sister institute.

6. Annual Examination Report

Programme	Course	Students Appeared	Students Passed	Pass %
B.A.	English	16	15	93.75
	Marathi	24	24	100.00
	Hindi	9	9	100.00
	Economics	28	24	85.71
	Psychology	15	14	93.33
	Geography	27	24	88.89
B.Com.	Commerce	140	131	93.57
M.A./ M.Sc.	Geography	7	7	100.00
Total		266	248	93.23

7. Student Satisfaction Survey

Student Satisfaction Survey was randomly collected from 142 students enrolled in for B.A and B.Com. programme on the basis of five point scale questionnaire comprising 20 questions. The questions evaluated teaching, learning and evaluation process implemented in the college viz. syllabus, preparation of the teachers for classes, use of ICT, communication skills of teachers, internal evaluation process, feedback, co-curricular and extra-curricular activities, mentoring of students, provision for learning opportunities, information regarding Cos, PSOs, implementation of students centric teaching-learning process, inculcation of varied skills, etc. maximum students have rated their satisfaction regarding the extent to which the syllabus is covered in the class. 86% students have stated their satisfaction for teachers' preparation for the classes; while 68 % students have rated teachers' communication ability as always effective. 87% students are quite satisfied with teachers' approach towards teaching-learning process while 90% students have stated their satisfaction for teachers' efforts in explaining concepts. 89% students have recorded that teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. Regarding internal evaluation process, 92% students have noted it as quite fair while 86% have noted their satisfaction towards teachers' feedback after assignments. 86% students have stated that the college takes

active interest in promoting internship, student exchange, and offering field visit opportunities for students. Regarding help of teaching and mentoring process in the cognitive, social and emotional growth of students, 90% students have recorded positive response. 88% have stated that the college provides students multiple opportunities to learn and grow. Regarding informing Cos and PSOs, 90% students noted that the teachers acquaint them with outcomes of the course they are pursuing. About mentoring the students, 89% students have recorded their satisfaction towards its effective implementation. 83% students have noted that the teachers identify their strengths and encourage them with providing right level of challenges while 85 % students have appreciated teachers for identifying their weaknesses and helping them to overcome them. 82% students have recorded that the college makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 66% believed that the college/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 86% students agreed that the teachers encourage them to participate in extracurricular activities. Regarding college/ teachers' efforts in inculcating soft skills, life skills and employability skills to make students ready for the world of work, 85% students have expressed their positive response to it. 91% students have recorded that they are quite satisfied with the overall quality of teaching-learning process in the college. The survey reflects the truthful impact of effective teaching, learning and evaluation process implemented in the college.

III. Research and Extension Activities

1. Number of Full Time Teachers with Ph. D / Research Guides

Name of full time teacher with Ph.D.	Year of obtaining Ph.D.	Whether recognized as research Guide for Ph.D.	Year of Recognition as Research Guide
Dr.Snehal Rajendra Prabhune	2019	No	
Dr.Madhura Pratapsinh Mohite	2017	No	
Dr.Prakash Bhupal Darure	2017	No	
Dr.Ila Devchand Jogi	2007	Yes	2010
Dr.Suhaskumar Vamanrao Bobade	2012	No	

Dr.Hanamant Yashwan Karande	2006	Yes	2012
Dr.Shailaja Ramesh Patil	2009	No	2013
Dr..Arjun Gena Ohal	2013	No	
Dr.Ujjwala Nivritti Tathe	2013	Yes	2018
Dr.Parag Sudhakar Sontakke	2011	No	2021
Shri.Dr. Hajare Shankar Pandurang	2017	No	
Dr. Moholkar Jyoti Vinayak	2018	No	

2. Institution has Ecosystem for Innovations and has Initiatives for Creation and Transfer of Knowledge

MOOCs in Education System: Indian Scenario' jointly organized by the Library and IQAC	309	28-08-2021
'Covid 19 Pandemic and Mental Health of College Students' jointly organized by Dept. of Psychology and Counselling Cell	306	09-08-2021
'Job Opportunities for Hindi Language' organized by Dept. of Hindi	45	12-05-2022
'Post-Covid Economy – Challenges and Remedies' organized by Dept. of Economics.	40	30-05-2022
State Level:		
'Application of GIS in Geography' organized by Department of Geography	209	16-04-2022
Meet the Author' organized by Dept. of English	64	21-04-2022
District Level Workshop:		
Workshop on 'Tools and Techniques in Geography' organized by Dept. of Geography	20	09-04-2022
College Level Workshops :		
Blogger – Shri. Sachin Salunkhe on Reading books' organized by the Library, Dept. of Marathi and IQAC	55	16-10-2021
Financial Market' organized by Dept. of Economic & Commerce	90	12-04-2022
Learning English Without Grammar' organised by Dept. of English	62	13-05-2022
'Personality Development' organized by Dept. of Psychology.	102	12-03-2022
Disaster Management' organized by Dept. of Sociology	102	17-03-2022
Stress Management of Adolescent Girls' was	104	19-03-2022

organized by Dept. of Psychology.		
‘Intellectual Property Rights was organized by IQAC	156	21-04-2022
‘LPG Safety’ Demonstration was organized organized by Dept. of Home Science	22	27-10-2021
‘Reproductive Health of Adolescent Girls’ was organized by Dept. of Home Science	38	18-01-2022
Health Management’ was organized organized by Dept. of Home Science	8	11-04-2022
Lead College Workshops:		
‘Stress Management’ by Dept. of Psychology	104	10-03-2022
Impact of Covid-19 Pandemic on Economy’ by Dept. of Economics	107	14-03-2022
Entrepreneurship Development’ by Dept. of Commerce	100	15-03-2022
Art of Calligraphy’ by Dept. of English	75	15-03-2022
Competitive Exams and Opportunities in Marathi Language Graduates ’by Dept. of Marathi	117	16-03-2022
Workshops Organized on Entrepreneurship		
Women Entrepreneurship and Career Opportunities	44	28-03-2022
‘Financial Management and Career in Finance’	72	21-12-2021
Mega Career Counselling (Webinar)	60	19-12-2021
‘Entrepreneurship Development’ Money Management and Career Opportunities	100	15-03-2022
Mutual Funds and Career Opportunities	62	27-10-2021
Online Quiz		
Department of Economics conducted a national level Quiz in collaboration with SEBI and NISM	25	8-01-2022.
Department of Economics conducted an online State Level Quiz on the occasion of Indian Independence	488	15-08- 2022
NSS conducted an Online Quiz on ‘Constitution of India’ the occasion of Azadi ka Amrit Mahotsav	250	20-02-2022
Awareness Programmes for Women’s Safety and Health		
Health Check up	87	28-09-2022
Bharosa Cell organized an online programme ‘ Bharosa Didi for Women’s Safety’	44	11-08-2021
World AIDs Day was jointly organized by Students Health Checkup Committee and Red Ribbon Club, Krishna Institute of Medical Sciences (Deemed to be University)	100	02-12-2021
NSS and IQAC jointly organized a Poster exhibition on World Health Day	100	07-04-2022

3. Number of books and chapters in edited volumes/books published and papers published in national conference proceedings per teacher during the year

Name of the Teacher	Title of the Book / Chapter Published	Title of the Paper	Title of the Proceedings of the Conference	Name of the Conference	ISBN/IS SN Number of the Proceeding	Affiliating Institute at the time of Publication	Name of the Publisher
Prof. Madhura Mohite	Book: Western Political Thought Title of the Chapter: आधुनिक राजकीय विचार १- (Modern Political Thought I)				978-93-92-887-34-5	Shivaji University, Kolhapur	Dr. V. N Shinde
Prof. Ujjwala Tathe	Title of the Book : English (S6) -I (Basics of Literary Criticism-I) Title of the Chapter : Literary and Critical Terms From Chapter				ISBN: 978-93-89792-49-2	Bharati Vidyapeeth (Deemed to be University), Pune	Registrar , Bharati Vidyapeeth (Deemed to be University,) Pune
Prof. Ujjwala Tathe	Title of the Book : M.A. English Part-II English Paper VI Literature From Romantic to Victorian Age Title of the Chapter : Unit 11. Critical Study of Charles Dickens' David Copperfield Part -I	—	—	—	ISBN-978-93-91735-87-6	Mumbai University Press	Director, Institute of Distance and Open Learning , University of Mumbai, Vidyana gari, Mumbai

Prof. Ujjwala Tathe	Title of the Book : M.A. English Part-II English Paper VI Literature From Romantic to Victorian Age Title of the Chapter : Unit 12. Critical Study of Charles Dickens' David Copperfield Part -II	–	–	–	ISBN-978-93-91735-87-6	Institute of Distance and Open Learning, University of Mumbai Vidyanagari , Mumbai	Director, Institute of Distance and Open Learning , Universit y of Mumbai, Vidyana gari, Mumbai
Prof. Snehal Prabhune	–	Skills Education and Employment Opportunities	NSS: Environmental Conservation and Women Dignity	NSS: Environmental Conservation and Women Dignity	978-93-91689-18-6	Shri Kumarswami Mahavidyalaya, Ausa	Aruna Prakashan, Latur
Prof. Snehal Prabhune	Book: Introduction to Literary Criticism (B.A. III) Title of the Chapter : Introduction to Literary Criticism	–	–	–	978-93-92887-32-1	Shivaji University, Kolhapur	Dr. V. N Shinde
Prof. Snehal Prabhune	Book: English for Communication (BA III) Title of the Chapter : Unit 4	–	–	–	978-93-92887-13-0	Shivaji University, Kolhapur	Dr. V.N Shinde

3. Extension Activities organized by the NSS

Name of the activity	Organising Unit/ Agency/ Collaborating Agency	Name of the Scheme	Number of Students Participated in such Activities
Word Yoga Day - Online	Department of National Service Scheme(NSS) Mahila Mahavidyalaya Karad	Fit India Movement	100
Tree Plantation Day (Mazi Vasundhra Abhiyan)	Department of National Service Scheme(NSS) Mahila Mahavidyalaya Karad	Green India Mission	100
Bharosa Didi for Women's Safety (Online Workshop)	Bharosa Cell, Karad Police Station	Bharosa Cell Initiative	44
Covid - 19 Vaccination Programme	Civil Health Centre Karad	National Vaccination Programme	20
Workshop: LPG Gas Safety	Bharat Gas and Dept. of Home Science	Awareness Programme	18
Lecture: Aids Awareness	Venutai Chavan Govt.Hospital, Karad	Health Awareness Programme	26
Lecture: Natural Resource Management	Natural Resource Management Centre, Ahmadnagar and NSS Mahila Mahavidyalaya, Karad	Environmental Awareness Programme	100
National Consumer Day (Poster Exhibition)	Tahsil Office Karad and Department of Economics Mahila Mahavidyalaya Karad	Awareness Programme	120
Azadi Ka Amrit Mahotsav	Department of National Service Scheme(NSS) Mahila Mahavidyalaya Karad	Azadi Ka Amrit Mahotsav	100
Azadi Ka Amrit Mahotsav - Online Quiz Competition	Department of National Service Scheme(NSS) Mahila Mahavidyalaya Karad	Azadi Ka Amrit Mahotsav	250
Women Parent Meet : International Women's Day	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad	Women Empowerment Programme	100
International	Tahsil Office Karad,	Awareness	37

Consumer Day (Streetplay)	Dept. of Economics and NSS	Programme	
Workshop: Stress Management in Adoscent Girls	Krishna Institute of Medical Sciences, Karad (Deemed to be University)	Mental Health Awareness	122
Workshop: Disaster Management	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad & Tahsil Office Karad	Awareness Programme	100
World Health Day (Poster Competition)	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad & Tahsil Office Karad	Health Awareness Programmes	100
Constitution Awareness Rally & Reading of Preamble of Constitution of India	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad	Awareness Programmes	100
Cleanling of the Campus	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad	Swachh Bharat Abhiyan	100
Oath for Crakers free Diwali	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad	Awareness Programme	100
Lecture: World AIDs Day	Red Ribbon Club, KIMS, Karad	Health Awareness Programme	122
Lecture: World AIDs Day	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad	AIDs Awareness Programme	100
Workshop: Decision Making and women Empowerment	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad & Dept. of Psychology	Women Empowerment Programme	100
Essay Competition for Students on Women Empowerment	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad & Dept. of Psychology	Women Empowerment Programme	100
Women Empowerment through Yoga	Department of National Service scheme(NSS) Mahila Mahavidyalaya	Women Empowerment Programme	100

Demonstration for Students, Teachers, Administrative Staff	Karad & Dept. of Psychology		
Street Play by students on women empowerment	Department of National Service scheme(NSS) Mahila Mahavidyalaya Karad & Dept. of Psychology	Women Empowerment Programme	100
Understanding Constitution of India	IQAC, NSS and CORO India	Awareness Programme	100

4. Collaborative Activities under Lead College Scheme

Sr. No.	Title of the Collaborative activity	Name of the Collaborating Agency with contact details	Name of the Participant	Duration	Nature of the activity
1	Faculty Exchange Under Lead College	Sadguru Gadage Maharaj College, Karad	Prof. Akhilesh Shinde	1 Day	Lecture
2	Faculty Exchange Under Lead College	Bapuji Salunkhe Mahavidyalay, Karad	Prof. Akhilesh Shinde	1 Day	Lecture
3	Field Trip	Sadguru Gadage Maharaj College, Karad	Prof. Anil Sutar	1 Day	Study Visit
4	Student Exchange Under Lead College	Bapuji Salunkhe Mahavidyalay, Karad	1)Prajakta Kaddam 2)Runali Apange 3) Rutuja Pawar 4) Umaa More 5)Ankita Mharugde (B.A - II)	1 Day	workshop
5	Student Exchange Under Lead College	Sadguru Gadage Maharaj College, Karad	1) Pradnya Sawant 2) Harsda Patil 3) Rohini Lade 4) Shivani Mule (B.A - I)	1 Day	Workshop
6	Student Exchange Under Lead College	Sadguru Gadage Maharaj College, Karad	1) Komal Sawant 2) Seema Shinde 3) Gayatri Khandke 4) Kalyani Katvate (B.Com - III)	1 Day	Workshop

7	Student Exchange Under Lead College	Sadguru Gadage Maharaj College, Karad	1) Agga Balisha 2) Dangare Sana 3) Kazi Alfiya 4)Bagvan Alisha	1 Day	Workshop
8	Learning English Without Grammar	ELTAI	Dr. Dnyashwar Kale	1 Day	workshop
9	Meet The Author	ELTAI	Prof. Audumbar Sarawade	1 Day	Webinar

5. Faculty invited as Resource Person

Sr. No.	Name of the Faculty	Subject	Topic	Organising Body	Date
1	Shri.Akhilesh Shinde (Asst. Prof.)	Sociology	Current Social Problems in India	Arts and Commerce College Nagthane	12-01-2022
2	Shri.Akhilesh Shinde (Asst. Prof.)	Sociology	Human Rights Day	Arts and Commerce College Undale	12-10-2022
3	Shri.Akhilesh Shinde (Asst. Prof.)	Sociology	SET/NET Coaching Programme	S.G.M College, Karad	14-02-2023
4	Smt.Swapna Ketkar (Asst. Prof. CHB)	Psychology	Mental Stress Management	NSS, Mahila Mahavidyalaya, Karad	27-02-2023
5	Prin. Prof. Dr. Ila Jogi	Home Sci.	Food Processing & Training	NSS, Mahila Mahavidyalaya, Karad	03-02-2023
6	Shri. Avdhut Kulkarni (Asst. Prof. CHB)	Geography	Impact of Social Media	NSS, Mahila Mahavidyalaya, Karad	03-02-2023
7	Shri.Sabhaji Zimre (Asst. Prof. CHB)	English	Healthy Mind Healthy Life	NSS, Mahila Mahavidyalaya, Karad	03-03-2023
8	Shri.Anil Sutar (Asst. Prof. CHB)	Economics	Central Budget 2023-24	Vijayadevi Desai Arts & Commerce College Daulatnagar	
9	Smt. Dr. Jyoti V. Moholkar (Asst. Prof. CHB)	Commerce	Financial Literacy	Modern College of Education	21-02-2023
10	Prof. Dr. Madhura Mohite	Political Sci.	Personality Development	MRJ. Mahila Mahavidyalaya, Umbraj	08-06-2022

IV. Infrastructure and Learning Resources

1. Infrastructure and Physical Facilities for teaching learning

The college has always taken efforts in providing best possible infrastructure for effective teaching-learning environment through efficient use of ICT.

Wi-Fi and Internet Facility:

- 32 mbps Wi-Fi connection
- Wi-Fi access : 16 Classrooms
- 12 Classrooms, wall mounted LCD, computer, smart board.
- ICT enabled seminar hall

Library

- Wi Fi access.
- Digital facilities
- INFLIBNET (N-LIST)
- Access to wi-fi and computers
- Automated Prism software.
- Plagiarism policy
- 24/7 off Campus University Knowledge Resource Centre
- Subscription: e-resources e-Shodhganga

Computer Labs

- Wi-Fi enabled, fully functional, well equipped
- Computer Lab 20 computers NTA Lab 45 computers
- Battery backup
- Chroma Curtain, Lecture Capturing Camera
- Office: Fully Automated, Uses ERP Software.

Laptops/Desktops:

- All Departments
- Printer: All Labs, IQAC, NSS, CSD
- Computers for Educational Use : 100

Laboratories

- Home Science, Geography, and Psychology: as per university norms.
- Textile lab
- Well-equipped set up Beauty Parlour.

Facilities

- Aqua Guard Water Cooler
- Common Room, Yoga Hall
- Canteen, Students' Co-Operative Store
- Wash Rooms : Ladies , Gents
- Sanitary Napkin Vending Machines Incinerator
- Parking Place, Hostel
- Study Room
- Staff Room
- Separate Room: NSS, Gymkhana, Skill Development Courses.
- Fire Extinguishers
- Equipment :Recreational Activities
- Podium, Standees, Notice Boards.
- Facility for Differently- Abled Students.
- Health Care Centre
- Complaint Box Important Contact Numbers
- 17 CCTV Cameras
- Reprographic Facility

2. Number of Classrooms and Seminar Halls with ICT- enabled facilities

Sr. No.	Name of Classrooms/Seminar Hall with LCD and wi-fi	Type of ICT Facility
1	B.A.I (Div.) A	Computer, LCD, Wi-Fi
2	B.A.I (Div.) B	Computer, LCD, Wi-Fi
3	B.A.I (Div.) C	Computer, LCD, Wi-Fi
4	B.A. II (Div.) A/ Seminar Hall	Computer, LCD, Wi-Fi
5	B.A. II (Div.) B	Computer, LCD, Wi-Fi
6	B.A.III Eng. Dept.	Computer, LCD, Wi-Fi
7	B.A.III Geo Dept.	Computer, LCD, Wi-Fi
12	Home Science Dept.	Computer, LCD, Wi-Fi
8	B.A.III Psychology Dept.	Computer, LCD, Wi-Fi
9	B.Com. I	Computer, LCD, Wi-Fi

10	B.Com. II	Computer, LCD, Wi-Fi
11	B.Com. III	Computer, LCD, Wi-Fi
13	NAAC Room	Computer, LCD, Wi-Fi

3. Total Number of Computers for Educational Use: 95

4. Library Resources

Sr. No.	Library Resources	Details of memberships/subscriptions
1	Books	24646
2	Journals	40
3	e – journals , e-books, e-ShodhSindhu, e-shodhganga	N-List Receipt
7	Databases	N-List Receipt
8	Local and / or Remote access to e-resources (Specify)	University Off Campus e-resources

V. Student Support and Progression

1. Number of students benefited by scholarships and free ships provided by the Government during the year

Sr. No.	Year	Name of the Scheme	Number of Students Benefited by Government Scheme and Amount		Number of Students Benefited by the Institution's Schemes and Amount	
			Number of students	Amount	Number of students	Amount
1	2020-21	Government of India Scholarship Post-Matric Scholarship	195	111063	21	13940
2	2020-21	Rajarshi Shahu Maharaj Shikshan Shulk	250			

		Shishhyavrutti Scheme				
3	2020-21	Students Aid Fund				
4	Total		198	111063		13940

2. Students Placement: 19

3. Number of students progressing to higher education during the year: 89

4. Number of Cultural Events/Competitions in which Students of the Institution Participated during 2020-21 : 20

Report: Participation of students in Cultural Activities

The college encourages student-players and students interested in sports to participate in sports tournaments all through the year. Under the guidance of Smt. Smita Jagtap, Asst. Professor, Dept. of Physical Education, the students practiced and participated in the tournaments organized at University level.

This year the playground remained active with students along with sports committee members practicing for sports events.

Events:

- The year began with celebrating International Yoga Day on 21st June 2021. Teachers and students did Yoga at home and shared their photographs to the organizer of the event due to Covid-19 government regulations regarding lockdown.
- Dept. Of Physical Education and NSS organized *Yoga Countdown: Guidance and Demonstration* on 14th May 2022. Smt. Smita Jagtap, Asst. Professor, Dept. of Physical Education demonstrated asanas for weight loss and stress management.
- The NSQF Diploma Course in Yoga and Fitness was inaugurated by demonstration of Yogasanas by Ms. Shivani Patil, Yoga instructor on 7th March 2022. Teachers and students participated in the event,
- In 2021-22, The college Volleyball participated in Satara Zonal Volleyball Tournament organized by Savitribai Phule Mahila Mahavidyalaya, Satara. on 1st December 2021. Twelve (12) students played in the tournament.

- Satara Zonal Athletics Tournament was organized by Sharadchandra Pawar Mahavidyalaya, Lonanad between 7th December and 9th December 2021. Three (3) students participated in the event. Ms. Pournima Prakash Kumbhar won the First place in High Jump and selected for inter-zonal tournament.
- Satara Zonal Kabaddi Tournament was organized by Amdar Shashikant Shinde Mahavidyalaya, Medha on 14th December 2021. Twelve (12) students played in the tournament.
- Inter-zonal Athletics Tournament was organized by Venutai Chavan College, Karad between 15th December and 17th December 2021. Ms. Pournima Prakash Kumbhar won the First place in Heptathlon and Third place in High jump.
- Ms. Pournima Prakash Kumbhar represented Satara District in the Inter-zonal kho-kho Tournament.

Participation of students in Cultural Activities

- Ms. Ankita Bhimrao Thorat (B.Com.II) participated in the Online Elocution Competition (Marathi, Hindi and English) organized by the IQAC and Cultural Department, Prof. Sambhajirao kadam College, Deur, Dist Satara on 25th July 2021. Ms. Thorat won First place in Marathi Elocution Competition.
- 6 students participated in 360 Yuva event - Elocution Competition *Digital Kanya: Social Media and Syber Awareness* conducted on 24th September 2021 by Shriniwas Patil Charitable Foundation and VIKAS IFI. Ms. Ankita Bhimrao Thorat (B.Com.II) won the consolation prize. She was facilitated as *Yuva 360 Intern*, a skill enhancement programme.
- In 2021-22, Shivaji University, Kolhapur conducted 40th District level Youth Festival on Online mode. The festival was organized by Chhatrapati Shivaji College, Satara in collaboration with Department of Students Development, Shivaji University, Kolhapur on 20th December 2021. Ms. Ankita Bhimrao Thorat (B.Com.II) participated in Marathi Elocution competition.
- Mahila Mahavidyaya, Karad conducted Handwriting Competition (Marathi, Hindi and English). 15 students participated in the event.
- The college also held Hairstyle Competition on 4th June 2022. 10 students displayed their art and skill in the event.
- Mehendi Competition was held on 4th June 2022. 12 students participated in the event.

- The Department of Economics organized an Essay Competition on Kisan Din, 23rd September, 2021. 3 Students participated in the event.
- Tehsil Office, Karad had organized Poster and Street-Play competition on Consumers Day.
- 10 students in two teams each participated in the event. The Teams won First and Second prize in the competition.

5. Alumni Contribution: Rs. 345957

6. Provision for transparent mechanism for timely redressal of student grievances and Other Disciplinary Measures

The IQAC has formulated Grievances Redressal Committee, Sexual Harassment/ Internal Complaints Committee and Anti-Ragging Committee and the meeting record of the committees is maintained in the IQAC.

The Code of Conduct for students and staff are displayed on the website and are followed.

VI: Governance, Leadership and Management

1. Vision and Mission of the College:

Vision

Empowerment of Girl Students in Pursuit of Knowledge, Values and Self-Reliance

Mission

Mahila Mahavidyalaya endeavours to empower girl students to be self-reliant and thereby a national asset by integrating values, providing quality education and skill development programmes.

2. Governance of the College:

Governance of the institution is in the spirit of its vision and mission statement. It has been striving for capacity enhancement and empowerment of students for grooming them into self-reliant, environmentally conscious and socially responsible citizens through varied outreach activities. A number of curricular and co-curricular activities aim at inculcating values, generating awareness of sustainable development and enhancing intrinsic skills in students. The organisation/participation in cultural programmes seek to enhance the intrinsic skills in students. Teaching-learning process is efficiently supported by ICT and library. Effective execution of mentoring scheme, organisation of workshops / seminars help fulfil the vision and mission. Administrative responsibilities are effectively carried out. The institution leadership involves faculty in the decision making by forming committees and

promoting leadership in them. The proactive leadership of the Principal and the Management ensures the fulfilment of the vision and mission.

3. Effective Deployment of Strategic Plan

The process of designing Perspective Plan in line with the vision and mission statement begins in the month of December of the previous academic year. The principal and IQAC coordinator design comprehensive budgeted Perspective Plan on the basis of the submission of business plans by the IQAC, all departments, NSS, Centre for Skill Development and Library. The plan comprises curricular, co-curricular and extension activities, skill based courses, research based activities and cultural programmes to be conducted in the next academic year. The plan thus facilitates the administration and the concerned faculty to organise the activities effectively.

In 2021-22 the IQAC effectively deployed the perspective plan by organising national, state, and college level webinars and workshops in collaboration with the departments to strengthen the teaching-learning process. The webinars and workshops aimed at bringing awareness about varied areas like mental and physical health, socio-economic scenario after Covid, rural development, reading movement, finance and investment, personality development, disaster management, IPR, women empowerment, entrepreneurship development, art, employment opportunities, etc. The quizzes conducted on finance, Indian Independence, Constitution of India motivated students to read reference books. The organisation of the activity was an opportunity to reach the experts from various fields, update ICT skills, etc.

4. Implementation of e-governance in areas of operation

Considering the increasing need and usefulness of internet in the educational field, the entire college campus is wi-fi enabled with high-speed internet connection which helps streamline administrative, academic, co-curricular, extra-curricular events effectively. Users are provided with a secure access with a login ID and password.

Administration:

- E-mails between the administration and University and JD, Higher Education.
- E-mails or Whatsapp for communication between IQAC, faculty and office
- Administrative information is shared on Whatsapp or individual emails
- Biometric attendance for faculty and non-teaching staff
- Fully Automated office with free 24x7 internet and Wi-fi facility
- Promotion for paperless communication for all kind of information in the campus

- Google forms for feedback from students, teachers and alumni, internal exams, study material, data collection for various purposes.
- CCTV surveillance at key places
- Course-wise formation of Whatsapp groups of students

Finance and Administration

- The accounts are maintained through tally and in-house software

Student Admission and Support:

- Students admission work is carried out through in-house software
- For university related work software designed by the university is used
- Office helps students in uploading scholarship forms
- Issuance of Transfer and bonafide certificate
- College website displays detailed information of the college.

Examination

- Examination related work

Finance and Administration

- The accounts are maintained through tally and in-house software

Student Admission and Support:

- Students admission work is carried out through in-house software
- For university related work the software designed by the university is used
- Students are provided help by the office in uploading their Scholarship forms
- Issuance of Transfer and bonafide certificate
- The college website displays the detailed information of the college.

Examination

- Submission of examination forms, hall tickets, uploading of marks is done online

5. Welfare Measures:

The institution takes effective welfare measures for the Faculty and Non-Teaching staff to maintain healthy work environment.

For Teaching staff –

- Shikshan Mandal, Karad Employees' Co-operative Credit Society
- Co-operative Consumer Stores
- Canteen
- Gym

- Duty Leave and Financial Assistance for workshops, conferences
- Seed money for research work
- Teachers Benevolent Fund
- Provident Fund , DCPS
- Medical leave and Reimbursement
- Staff Academy
- Yoga Training course
- ICT assistance
- Separate wash room for male, female employees
- All statutory social security - LTC, maternity benefits, reimbursement of tuition fees, etc.
- Reprography Facility
- Internet connectivity , Free wi-fi
- Provision of Computers / laptops / printer to departments
- Separate rooms for all departments
- Automation of attendance using biometric

For Non-Teaching Staff

- Uniform to peons
- Shikshan Mandal, Karad Employees' Co-operative Credit Society.
- Students Co-operative Consumer Stores
- Yoga Training course
- Reprography Facility
- Internet connectivity , Free Wi-fi
- Gym
- Medical Reimbursement.
- Duty Leave for Training course
- Canteen

Other Welfare Scheme -

- Identity card for all
- CCTV surveillance
- Organization of training for employees
- Award for best employee (Annual)
- Distribution of Gift hampers during Diwali Festival

- Observance of Teacher's Day and women's day by the Sanstha
- Celebration of festivals as promotion to multicultural environment
- Organization of farewell programme for retiring employees, last year students

6. Financial Management and Resource Mobilization

Income and expenditure are closely monitored by the Principal and Accountant and the Budget Committee. Proper procedure of purchase is adopted. Quotations are sought and transparency is fully maintained. The Purchase Committee looks after the purchase related matters.

The external audit takes place annually. The Chartered Accountant is appointed by the college. Audits are carried out regularly by SSSS Associates, Karad. The office of the college extend all possible cooperation to the auditor for the smooth running of the audit.

The mechanism for settling the audit objections:

1. Correction of entries at the end of the year.
2. Recovery from concerned staff if necessary on finding out difference.
3. Items unable to correct are noted in Audit report for changes in policy and procedure by Management during the next year.

7. Quality assurance initiatives of the institution include:

Conference, Seminars, Workshops on quality conducted	Academic Administrative Audit (AAA) and initiation of follow up action	Participation in NIRF along with Status.	Collaborative quality initiatives	Orientation programme on quality issues for teachers and students
National Webinar: MOOCs in the Education system: Indian Scenario	Shivaji University, Kolhapur - Grade B	Yes	State level Webinar - Meet the Author in Collaboration with ELTAI, Satara Chapter	Nil

Workshop: Decision Making and Women Empowerment			Workshop: Reproductive Health of Adolescent Girls in Collaboration with Lions Club of Karad Nakshatra	
Workshop: Personality Development and Conversation Skills			Workshop: AIDs Awareness Krishna Institute of Medical Sciences Deemed University, Karad	
			Lecture: Stress Management and Adolescent Girls in Collaboration with Krishna Institute of Medical Sciences Deemed University, Karad	
			Workshop: Lifestyle and Health in Collaboration with Matoshri Bayabai Shirpatrao Kadam Kanya Mahavidyalay, Kadegaon	

VII Institutional values and Best Practices

1. Promotion of Gender Equity during the Year

In accordance with the vision and mission, the college sincerely strives for the empowerment of girl students in every sphere of life. Gender sensitization being a human right and constitutional obligation, the college attempts to imbibe gender sensitivity through various activities and initiatives. We practice to bring a positive change in the attitude and support equity among genders within the college and in our outreach.

The following actions have been taken to ensure safety of the girl students:

- 1. CCTV Camera Surveillance:** 24 hour CCTV surveillance
- 2. Committees:** The college has constituted the committees as per the norms laid by University/ UGC – Anti-Ragging Committee, Students' Grievances Redressal

Committee, Internal Complaints Committee, Special Cell Standing Committee, Discipline Committee and RTI Cell.

3. **A Complaint Box :** A complaint box is installed to receive grievances or suggestions from the students
4. **Bharosa Cell:** Orientation programme for girls in the college to address the problems of the students and provide emotional and legal support to them.
5. **Watchman:** A watchman has been appointed at the main entrance of the college to control the miscreants.
6. **Counselling:** The college has Students Counselling Centre.
7. **Common Room, Yoga hall and Gym are** available to the students.
8. **Other Activities for Gender Equity:**
Mentorship, Scholarships and Financial Assistance, National Service Scheme, Employment Oriented Courses Conducted in the College, 3 Courses under NSQF Students' Health Check-up, Health Centre, Washrooms, Food Festival, Awareness Programmes

2. Clean and Green Campus

- i) Effective waste management practices are implemented for environment, health and well-being.
- ii) Water conservation facilities like rain harvesting, bore well are available in the campus.
- iii) The college does annual Energy and Green Audit by an authorized agency.

3. Provision of Disabled -Friendly, Barrier Free Environment

- Ramps, Western toilet blocks, provision of PWD stamp.
- Reservation quota during admission for the PWD and guidance scholarship
- Provision of study material
- Provision of scribe on demand and extra time as per rule during examination
- The concerned teachers accompany them for the workshops or conferences conducted for them by the university.

4. Initiatives for Inclusive Environment and Constitutional Obligations

Vision and mission of the college that categorically emphasizes empowering our students as a national asset through integrating values emphasizes the idea of all inclusive environment in the college campus in particular and in the society in general. Students belonging to different castes, religion and culture study in the college without any class, creed, religious

consciousness or inhibition. The college follows the government guidelines regarding reservation during admission and for appointments of the staff. The college prayer and the national anthem there after sung every day in the morning before the commencement of the business of the college by students, faculty, and the non-teaching staff aims at imbibing the feeling of unity, humility, equality in all aspects, nationalism /patriotism and gratitude towards motherland. Our college is the only college in the jurisdiction of Shivaji University, Kolhapur that begins with a prayer and the national anthem. It helps increase the feeling of acceptance and tolerance towards diverse ideas and cultures. Celebration of Independence and Republic Day cherish the ideas and values enshrined in our Constitution. Similarly, celebration of festivals like Navaratri, Sankrant etc. inculcates the feeling nationalism, social, regional and religious harmony. The celebration of Constitution Day, quizzes organised on the day stresses the need to respect and imbibe constitutional values that valorize tolerance and harmony. Food Festival, Fashion show and the events like various competitions (Traditional day, Mehendi , cookery, rangoli, handicraft, etc.) help develop tolerance and harmony towards cultural, regional, linguistic, communal diversities and create an awareness for the help for inclusive environment in the college. The college organises various activities to build and promote a feeling of oneness and social harmony among students. The sports event aims at bringing everyone together on an equal platform. The NSS unit of the college plays a vital role in promoting inclusive environment for cultural, socio-economic and regional diversities among students. The special NSS camp is one such activity wherein the volunteers from diverse socio-economic, cultural and religious background stay together for a week and work for the well being of the society. The department of Hindi and Marathi celebrate Hindi Day and Marathi Rajabhasha Day respectively. The celebrations accentuate the significance of regional languages in multilingual India. Likewise the compulsory self-study courses for B.A I and B.Com I - *Democracy, Election and Good Governance* and B.A. and B.Com. III - *Constitution of India and Local Self Government* help realise the significance of the all-inclusive environment.

5. Best Practices Implemented During the Year:

1. Women Empowerment Through Employment Oriented Courses
2. ICT enabled Teaching Learning Process

Shikshan Mandal, Karad
Mahila Mahavidyalaya, Karad

Year 2021-22

Follow up on the Recommendations of the AAA Committee by IQAC:

Sr. No.	Recommendations	Follow up
1	The research aspect has a scope for improvement	Since few faculty has published papers in UGC care-listed papers / peer reviewed journals, they shall be motivated to publish research papers and participate in Seminars, conferences.
2	Sports Dept. needs to be strengthened	The students have participated in sports events. The dept. will work on increasing their participation in various sports events.