



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHIKSHAN MANDAL'S MAHILA MAHAVIDYALAYA
Name of the head of the Institution	DR.SNEHAL RAJENDRA PRABHUNE
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02164-220849
Mobile no.	9881785290
Registered Email	karadmahila@gmail.com
Alternate Email	mck153.cl@unishivaji.ac.in
Address	Mangalwar Peth karad Dist - Satara 415 110 (Maharashtra)
City/Town	Karad
State/UT	Maharashtra
Pincode	415110

<b>2. Institutional Status</b>																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Women																														
Location	Semi-urban																														
Financial Status	private																														
Name of the IQAC co-ordinator/Director	DR.SNEHAL RAJENDRA PRABHUNE																														
Phone no/Alternate Phone no.	02164272248																														
Mobile no.	9881785290																														
Registered Email	srprabhune@gmail.com																														
Alternate Email	mckiqac2015@gmail.com																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.mahilamahavidyalaya.com/igac.htm">http://www.mahilamahavidyalaya.com/igac.htm</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.mahilamahavidyalaya.com/cal.htm">http://www.mahilamahavidyalaya.com/cal.htm</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>71.55</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.24</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.69</td> <td>2018</td> <td>02-Nov-2018</td> <td>01-Nov-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	71.55	2004	16-Feb-2004	15-Feb-2009	2	B	2.24	2012	10-Mar-2012	09-Mar-2017	3	B+	2.69	2018	02-Nov-2018	01-Nov-2023
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2	B	2.24	2012	10-Mar-2012	09-Mar-2017																										
3	B+	2.69	2018	02-Nov-2018	01-Nov-2023																										
<b>6. Date of Establishment of IQAC</b>	13-Apr-2005																														
<b>7. Internal Quality Assurance System</b>																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC Accreditation Third Cycle	10-Sep-2018 2	0
Submission of AQAR	31-Dec-2018 1	0
Participation in NIRF	18-Jun-2019 1	0
AAA	03-Dec-2018 1	0
National level Seminar	09-Feb-2019 1	113
State level conference	27-Feb-2019 2	167
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

**No Data Entered/Not Applicable!!!**

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Shikshan Mandal Karad	27-Dec-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

10-Sep-2018

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

11-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institute has a MIS. We have subscribed to Prisms ERP system . For accounting Tally ERP is used. For Student admission, Roll No., Attendance Sheet, Fees, Bonafide Certificate, Character Certificate, Transfer Certificate, Subjects etc. Prisms ERP system is used. Messages can be sent to students regarding Admission, Exams, Fees Payments, Scholarship, Extra Classes through the system. The Library also uses Prisms ERP System.

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Following are some of the measures adopted for effective planning and implementation of curriculum. 1) Teaching plan: The faculty prepare detailed teaching plans for the syllabus of classes assigned to them at the beginning of the year and adhere to them. 2) Individual, departmental and college timetables are prepared and a master timetable of the college is prepared and displayed on the Principal's desk for ready reference. The monitoring of teaching is accordingly undertaken by the Principal. 3) The college also prepares an academic calendar wherein each department records its schedule of curricular activities like preparing wall papers, organization of guest lectures, use of various evaluation activities according to its need and convenience. 4) At the beginning of every academic semester, the students are informed about the syllabus, the text-books, reference books etc. A copy of the syllabus is maintained in the library and the individual departments for reference. 5) The Principal reviews the programme of teaching - learning process periodically, preferably towards the end of every month. Accordingly, actions are taken for the timely completion of teaching, whenever necessary. 6) For review of effectiveness of teaching, periodical evaluation is undertaken by faculty according to their schedule and need. Usually unit test, objective test, oral test, surprise test, open book test, student seminars, mock- teaching, quiz, role play, group discussion, practical exam and practice exam are used by faculty for the purpose. 7) In addition to the traditional lecture method emphasis is laid on participatory learning. Use of field visits/study tours, projects, debates, interviews, and report writing is made wherever required. 8) Use of ICT is enhanced in teaching - learning considerably. Use of internet, PPT presentation, educational CDS, video clips, Youtube, movies, e -book, e -journals is made. The college installed 11 interactive boards which has helped increased use of ICT. E -projects by students also is a part of this initiative. 9) Feedback taken from students also helps in the planning and implementation of curriculum and related activities. 10) With revision of syllabus workshop for faculty are organized by colleges affiliated to the University. 11) The library procures books, journals and e-resources to faculty to enable better teaching. Similarly, students too avail of various books, and schemes like book - bank, question paper sets and merit card, Computer & Internet facilities. 12) In addition to existing linkages, The college enter in to linkages library of another college to organize joint activities like guest lectures, seminars, workshops etc. and engage in faculty exchange and student exchange. 13) The college runs 2 UGC COCs. & one certificate course Of Shivaji University Besides, the curricula of the short term courses organized by the Center for Skill Development are designed and implemented by our faculty. 14) Some faculty critically evaluate the curriculum and convey the same to their respective Boards of Studies either in oral or written form.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B.A.I SEME	15/06/2018
BCom	B.COM.I SEME	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	61	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Imitation Jewellery and Masala Making	03/03/2018	61
Hindi Conversation - 2018-2019	05/08/2018	11
Balwadi Shikshak Course - 2018-2019	10/08/2018	11
Fashion Designing Course 2018 - 2019	02/08/2018	30
Beauty Parlour Course 2018 - 2019	02/08/2018	15
Hindi Anuvad Course 2018 - 2019	01/01/2018	48
Certificate Course in E-Banking 2018 - 2019	02/08/2018	22
CCIT Certificate Course 2018 - 2019	02/08/2018	128
Spoken English Course 2018 - 2019	02/08/2018	243
GIS Certificate Course 2018 - 2019	01/12/2018	30

[View File](#)

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	B.A.II SEME III & IV	169
BCom	B.COM.II SEME III & IV	96
MA	M.A.II SEME III & IV	12

[View File](#)

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

**Students Feedback:** A Questionnaires consisting of 34 questions covering all aspects was provided to students and feedback was sought manually. These feedback forms were analyzed. It is Observed that the students are satisfied with the teaching in the college. Students could opt for subjects of their choice. The students found the teachers accessible ready to solve their difficulties. Same students participated in NSS, Sports facilities and other infrastructure too was found to be sufficient 88 percent students participated in co-curricular activities. 97 percent students found the present curricula and the skill development courses beneficial from career point of view. The students were satisfied with the service provided by the administrative staff. They also found the library facility useful. 53 percent students rated the college as excellent, 30 students rated it as very good and 17 percent students rated it as good. **Parents Feedback:** Majority students of the college hail from rural areas. In order to understand the feedback of the parents a questionnaire of eight questions. Parents have given very positive feedback about the college. 99 percent parents hailed sense of security experienced by their wards. 99 percent parents and lauded the Co-curricular and extracurricular activities and various courses organized by the college. 92 percent parents felt that the student's transportation facility was adequate. 94 percent parents were satisfied with the infrastructure and physical facilities available in the college. 100 percent parents felt that the college environment was conducive to the holistic development of their wards. **Alumni Feedback:** Alumni were provided 13 questions questionnaires and collected feedback from 100 students. After the analysis of these questionnaires it is observed that 92 percent students are satisfied with the admission procedure and fee structure. Students also gave very good response about overall environment of the college. There are also satisfied about infrastructural and lab facilities. It is noticed that 97 percent alumni have given satisfactory response about library facility. 95 percent students were satisfied about extracurricular activities. 95 percent students have given very good opinion about overall rating of the college. Some of the significant suggestions given by the alumni include post graduate department in Commerce, Marathi, Hindi, English, Economics, Third year department of Political Science, Sociology, Special concession and schemes for rural students, Special attention to sports.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	528	578	578
BCom	Commerce	360	339	339
MSc	Science	40	19	19

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	917	19	18	0	2

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	35	10	14	10	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A well-established student-centric mentoring system is introduced in the college to establish effective student – teacher relationship as per the suggestions of Quality Assurance Cell of the college. The college is a girls' college and majority of the students come from rural area, belong to low economic group and are first generation learners especially regarding higher education. Hence, in accordance with the vision of the college, it becomes our prerogative to encourage and support our students coming from varied background in their endeavour to complete their education along with learning employment-oriented skills to help them to be self-reliant. The aim of the system is: 1. To enhance teacher – student contact hours. 2. To help students improve their academic performance and attendance. 3. To minimize students' drop-out rate. 4. To identify slow and advanced learners and accordingly arrange their academic guidance. 5. To help students in non-academic matters. In the beginning of each academic year all the teachers are allotted mentorship of students categorized according to their selected programmes and core subjects. Each faculty mentors at least a group of 40 to 50 students. Students are required to fill in the Mentor–Mentee form which helps the teacher–mentor to understand academic, personal, social and economic background of their mentees. On collecting all necessary information, the Mentors guide and counsel their Mentees as and when required. The Mentees are guided not only in academic matters but also regarding their fees, selection of courses and programmes, scholarships, career opportunities, attendance, etc. In some cases, parents of the Mentees are called for a special meeting chaired by the Principal at the suggestion of the Mentor. Record of the same is maintained by the mentor. Considering the educational and economic background of the students, the system promises better understanding of individual students and identify their potential.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
936	18	52

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	18	3	1	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.Suhaskumar Vamanrao Bobade	Associate Professor	State Level Award in Essay Competition
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	388	III	28/03/2019	24/05/2019
BCom	778	III	01/04/2019	23/05/2019
MSc	412	II	18/04/2019	19/06/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Besides following semester pattern of examinations of the university, Continuous Internal Evaluation is done as per the academic calendar prepared by each subject teacher every year. Formative Assessment is done during teaching. It is an ongoing evaluation to give instant feedback to students. At both the UG and PG (Geography) level the evaluation is done through Practice Tests, Practice Examination, Surprise Tests, Open Book Tests, Practical exams, quizzes, home assignments, and mini-projects as per the requirement of the course. Some of the departments conduct unit tests after the completion of each unit / topic. In addition to this, evaluation is also done by conducting seminars, group discussions and assessing their e-projects as per the nature of the course. The CIE gives ample scope to periodically monitor the academic performance of the students and accordingly suitable feedback is given for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared considering the government holidays, probable schedule of the semester examinations conducted by the university, days engaged for co-curricular and extra-curricular activities. The schedule of the CIE is decided accordingly. The evaluation is done considering the nature of the syllabus. All the departments adhere to the academic calendar satisfactorily. The schedule is monitored by the Principal. The academic calendar is maintained in the office and displayed in the staff-room.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mahilamahavidyalaya.com/pop.pdf>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
388	BA	Arts	167	103	67.32
778	BCom	Commerce	89	87	97.75
412	MSc	Science	12	4	33.33
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://docs.google.com/forms/d/e/1FAIpOLSc1z1PvFVCz0aeJpBb5pOTqOyBMrU6y\\_uAe4Ts-b4gBwkob00/viewform](https://docs.google.com/forms/d/e/1FAIpOLSc1z1PvFVCz0aeJpBb5pOTqOyBMrU6y_uAe4Ts-b4gBwkob00/viewform)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Smart Garment, Kadegaon, Dist. Satara (Industrial Visit)	Home Science Fashion Designing students	07/11/2019
Visit to Manmandir Boutique Karad	Fashion Designing students	04/02/2019
Visit to Beautiful Boutique, Karad	Fashion Designing students	05/02/2019
Visit to Lavanya Boutique, Karad	Fashion Designing students	06/02/2019
Visit to Sequence Boutique, Karad	Fashion Designing students	07/03/2019
Visit to Shagun Collection, Karad	Fashion Designing students	08/02/2019
Visit to Reliable Boutique, Karad	Fashion Designing students	09/02/2019
Visit to Jankalyan Co-operative Credit Society ltd,. Karad Urban Co operative Bank Ltd,. Kalikadevi Co operative Credit Society Ltd,Karadoutique, Karad	E Banking Course students	05/03/2018

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Geography	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	1	5.5
National	Economics	1	6.2
International	English	1	5.7
International	Hindi	1	6.2
International	Sociology	1	0.6
International	Economics	1	5.5
International	Economics	1	0.6
International	Psychology	2	5.2
International	Psychology	1	5.1
International	Psychology	1	0.6
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	4
Marathi	4
Hindi	2
Sociology	1
Psychology	3
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	9	2	10
Presented papers	5	10	9	2
Resource persons	0	0	0	1
<a href="#">View File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Educational Visit	SM's English School. Karad	1	25
Hospital Visit	Sub-district Govt. Hospital, Karad	1	25
Domestic Violence Laws	Nomadic Tribe Research Development Centre, City Police Station, Karad	1	19
Eco-friendly Ganesh Festival	Karad Municipal Corporation, Karad	1	100
SUB-DISTRICT Govt. Hospital, Karad	World AIDS Day Rally	3	100
Voter's Awareness Campaign	Tahsil Office, Karad	5	100
Local Governing Body Visit	Karad Municipal Corporation, Karad	2	100

Mahaswachhata Campaign	Karad Municipal Corporation, Karad	2	100
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
One Day Workshop by Krishna Institute of Medical Sciences, 'Deemed to be University', Karad (KIMS) on Menstrual Hygiene Reproductive Health	116	-	1
One Day Workshop in Hindi	109	Lead College Scheme of Shivaji University, Kolhapur	1
One Day Workshop in Physical Education	165	Lead College Scheme of Shivaji University, Kolhapur	1
One Day Workshop in Home Science	441	Lead College Scheme of Shivaji University, Kolhapur	1
One Day Workshop in Marathi	103	Lead College Scheme of Shivaji University, Kolhapur	1
Field Visit	13	Lead College Scheme of Shivaji University, Kolhapur	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Arts Commerce College, Undale, Tal. Karad	08/12/2018	Students, Faculty exchange Inter library Loan Scheme	20
<a href="#">No file uploaded.</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1571209	9026011

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
PRISMS ERP	Fully	Window 10	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	20	45	0	0	7	16	0	2
Added	0	0	0	0	0	0	5	0	0
Total	45	20	45	0	0	7	21	0	2

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
PPT	<a href="http://www.mahilamahavidyalaya.com/download.htm">http://www.mahilamahavidyalaya.com/download.htm</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
419109	224595	1360875	280712

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Response:- There are established systems and procedures for maintaining and utilizing physical, academic and support facilities- Laboratory, Library, Sports complex, Computers, Class rooms etc. The college takes good care of maintenance and upkeep of physical, academic and support facilities. The maintenance and repairs committee is set up at the central level by the management which looks after the maintenance and repairs, appointed plumber, electrician, carpenter to cater to these needs according to its policy. Regular maintenance is undertaken. The management has also entered into a contract with a house keeping agency which looks after sanitation, cleanliness of washrooms etc. Sub staff is appointed for upkeep of ground and premises. Students also voluntarily participate in it arrangements for ICT maintenance with PPGIT, a sister concern. The maintenance and repairs of other equipments is undertaken as per needs on local level. The college had different software in the office and library as part of automation. The college has recently adopted ERP software in place of the different software's and is helping administration efficiently

<http://www.mahilamahavidyalaya.com/uti.htm>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support from Faculty	30	36100
Financial Support from Other Sources			
a) National	Post Matric Scholarship	257	327759
b) International	0	0	0
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### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Imitation Jewellery and Masala Making	03/03/2018	61	MCED Pune
Hindi Conversation - 2018-2019	05/08/2018	11	Mahila Mahavidyalaya, Karad
Balwadi Teachers Training Course - 2018-2019	10/08/2018	11	Shivaji University, Kolhapur
Fashion Designing Course 2018 - 2019	02/08/2018	30	UGC
Beauty Parlour Course 2018 - 2019	02/08/2018	15	Mahila Mahavidyalaya, Karad
Hindi Translation Course 2018 - 2019	01/01/2018	48	Mahila Mahavidyalaya, Karad
Certificate Course in E-Banking 2018 - 2019	02/08/2018	22	UGC
CCIT Certificate Course 2018 - 2019	02/08/2018	128	PPGIT Karad
Spoken English Course 2018 - 2019	02/08/2018	243	Mahila Mahavidyalaya, Karad
GIS Certificate Course 2018 - 2019	01/12/2018	30	Mahila Mahavidyalaya, Karad
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed
------	--------------------	---------------------	---------------------	------------------------	---------------------------

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2018	0	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Shikshan Mandal Karad,, RAM AUTO MOBILE, KARAD	11	3	KARAD MUNICIPAL COUNCIL, K.N.PALKAR SCHOOL, KARAD	4	4
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KHO - KHO	COLLEGE LEVEL	55
KABBADI	COLLEGE LEVEL	27
SHOT PUT	COLLEGE LEVEL	15
CYMBAL DRUM TROUPE	COLLEGE LEVEL	60
MEHANDI	COLLEGE LEVEL	14
RANGOLI	COLLEGE LEVEL	14

COOKERY	COLLEGE LEVEL	10
PEARL JEWELLERY	COLLEGE LEVEL	21
RAKHI MAKING	COLLEGE LEVEL	21
CERAMIC ART	COLLEGE LEVEL	6
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

With the New Maharashtra Public Universities Act, 2016 students Councils in Colleges were to be elected from among the students. Concerned elections are held after notification from the university. However, in 2018-19 the elections were not conducted as no such notification was issued. In that case students Council was nominated by choosing class representatives on the basis of academic merit of previous year. One final year Student each from Arts and Commerce faculty were nominated as President and Secretary of Student Council. The student Council representatives find representation in organization and conduct of Annual Prize Distribution, Annual Social Gathering and Annual Sports Meet. Student representation is seen in IQAC. Students also find representation in various committee's related to NSS, Sports and Cultural activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

68

5.4.3 – Alumni contribution during the year (in Rupees) :

13650

5.4.4 – Meetings/activities organized by Alumni Association :

5

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College practices decentralization in most of its activities and ensures participation of faculty and administrative staff in organization and conduct of various activities in the college. 1. Business Planning: The IQAC, Principal, vice principal and faculty of each department meet, discuss of the

department in December of every year and prepare a business plan for the next year. The plan consists of activities to be undertaken by the department in the ensuing year. The activities try to cover as many criteria of NAAC as possible by utilizing the human and other resources at the disposal of the department similar business plan are also prepared for various committees like Sports, library, skill Development, Staff training etc. The IQAC Co-coordinator then compiles the same. An academic and activity calendar is then compiled whenever activities one spread equitably over the year for better implementation. 2.

Budget Preparation: The Principal, Vice Principal, IQAC Coordinator and accountant discuss the preparation of the annual budget of the college. Prior to that the individual departments and committees prepare their budget's in the prescribed format and submit in excel format to the IQAC Coordinator. These are prepared by taking into consideration the business plans of the respective departments and committees. The IQAC Coordinator and accountant compile the comprehensive budget of the college to be submitted to the management this exercise too is conducted in the month of December.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Developing skills and abilities of students, college organized Career oriented Courses. Under COC E-Banking and fashion Designing Course organized and Under EOC organized Skill Development Course Beauty parlour, Imitation Jewellery, Pearl Jewellery and masala making course. 22 courses were organized in the college. Two faculty are BOS members and one is Chairperson a BOS. Two faculty contributed to syllabus designing for B.A Part I and B. Com Part I. One faculty wrote a module for B. Com Part I Students.
Teaching and Learning	Business Plans were prepared by all Department and committees in order to prepare the annual activity calendar of the college. Mentor-mentee activity undertaken to solve problems of students.
Examination and Evaluation	For the evaluation of students, faculty organized open book test, Practice test, Unit test, Surprise test as per need and convenience.
Research and Development	This year 4 students participated in Avishkaar Research fest organized by Shivaji University Kolhapur. One student secured third place at district level. One faculty was awarded Ph. D. One National Seminar and One State level Conference were organized. E-

ISBN proceedings were published for the papers presented in the national Seminar.

Library, ICT and Physical Infrastructure / Instrumentation

1st literary festi was organized for students from KG to UG. by the college library. 1) Library Orientation program for BA Part I and B.Com Part I students was organised. 2) Best reader award for students was launched to felicitate and motivate reading habit among students. 3) Books Exhibition was organized. 4) Reading motivation Day celebrated in the college.5) Book bank scheme and merit card scheme were implemented. Study room was provided with computer and internet facilities. Modest study facility was provided for teachers in the library. 13 new state - of - art washrooms were set - up. One more sanitary napkin incinerator was installed for newly constructed washrooms. Yoga Hall and common room were newly created. Two additional classrooms were constructed. Well equipped gym was relocated on the college premises. Lecture capturing system was purchased to enhance use of ICT in teaching-learning. Training in use of interactive board was provided to new ad hoc faculty. The college plans to provide training to teachers in preparation of E-content. INIFLIBNET N-LIST was subscribed. BA Part I and B.Com Part I students were given a mandatory course in use of ICT in learning. E-Project activity was used for final year Arts students. Rain water harvesting was undertaken.

Human Resource Management

One faculty completed refresher course (ARPIT) in library science. Lectures were organised under Teachers Academy regarding RAF of NAAC. A visit to Mudhoji College Phaltan was organised for IQAC members to study preparation for NAAC accreditation. A training in digitization of records provided to administrative staff. One Tri-lingual national seminar and one state level conference were organized lectures, seminars and workshops were organized for students regarding health, environment awareness, career guidance, entrepreneurship development etc. COCs and skill development course were organized for students.

Industry Interaction / Collaboration

The college received Rs 4.5 lac under CSR for part funding of skill

	development course. Students of E-Banking course visited banks and other financial institutions to get experiential knowledge of banking. Home science students visited pre-schools, bakery etc. Economics and Commerce department students attended entrepreneurship development seminar organized by Karad Urban Co-operative Bank Ltd.
Admission of Students	Admission process is computerized. Motivation is provided to students to adopt application facility by uploading various forms on the college website.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Faculty profiles Departmental Profile as well as Budgets and Business Plan are submitted through e-mail. Teaching plans and portion completed are also submitted through e-mail. The IQAC developed an Activity Report Format where by documentation of every activity could be computerized/digitized. Academic other planning is done on the basis of perspective plan of the college.
Administration	All the administrative work like Office Work, Library Work, Admission Process, Scholarship related work, Issue of Admission Receipts and also Examination receipts is provided to students through the use of Computers, Internet and E-mails.
Finance and Accounts	For Finance and Accounting, use of Tally Softwares is made. This Softwares also provides the receipts of related work.
Student Admission and Support	Students are encouraged to seek admission online. All the necessary forms are uploaded on website. Though admission process is not completely online, it is computerized none the less.
Examination	University sends B.Com I, II, III and B.A.III and M.A I II Exam Question Papers through online mode (SRPD). Student's Project of B.A. III which are part of course work are sought through e-mails only. The college plan to organize online exams in future.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Smt. M.P. Mohite	Workshop at Karmaveer Bhaurao Patil College Uran Islampur on 10 - 8 - 18	-	120
2018	Dr.P.S. SontakKe	National Workshop on E- Content Development at Arts,science Commerce College, Ramanandnagar Burla on 9th 10th Jan2019	-	1500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Interactiv e Board Training	----	13/08/2018	13/08/2018	17	0
2018	Workshop on RAF of NAAC	--	07/12/2018	07/12/2018	17	0
2018	---	Digitizati on of Record	20/12/2018	20/12/2018	0	5

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	15/11/2018	28/02/2019	74

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Shikshan Mandal, Karad Employess Co-operative Credit Society 2. Co- operative Consumer Stores 3. Canteen 4. Duty Leave for Workshop, Conference etc. 5. Teachers Benevolent Fund (TBF) 6. Medical Reimbursement 7. Financial Assistance for Workshop, Conference etc. 8. Staff Academy 9. Yoga Training Course 10. ICT Training Course 11. Separate Wash room for male and female employees.	1. Uniform to peons 2. Shikshan Mandal, Karad Employess Co-operative Credit Society 3. Students Co-operative Consumer Stores. 4. Yoga Training Course 5. Medical Reimbursement 6. Duty Leave for Training Course 7. Canteen 8. Separate Wash room for male and female employees	1. Shikshan Mandal, Karad Employess Co-operative Credit Society 2. Canteen 3. Common Room 4. Zerox 5. Free Internet 6. Various Courses 7. Separate Wash Rooms 8. Free Medical Check-up 9. Computer Lab 10. Library and Study Room with Computer and Internet 11. Scholership and Prizes 12. Yoga Hall 13. Jim

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

On the spot wherever possible without affecting the statement of accounts.  
 Setteltment of Audit Objections: 1. Correction of entries at the end of the year. 2. Recovery from concerned staff if necessary on finding out difference. 3. Items unable to correct are noted in Audit report for changes in policy and procedure by Management during the next year.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

##### 6.4.3 – Total corpus fund generated

500000
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#### 6.5 – Internal Quality Assurance System

##### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	I/c Principal, Vice Principal, IQAC Co- ordinator
Administrative			Yes	I/c Principal, Vice Principal,

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organized Parent-Teacher meets on 7th July 2018 by the Parent-Teacher Association. 2. Organized Parent-Teacher meets on 2nd Aug 2018 by the Parent-Teacher Association. 3. Organized Parent-Teacher meets on 10th Sept 2018 by the Parent-Teacher Association.

## 6.5.3 – Development programmes for support staff (at least three)

Date Name Seminar/Training Programme Organized College 1-9-2018 Mr. Desai K. S. R.C.S.M Tution Fee Scholarship Chhatrapati Shivaji College, Satara 4-9-2018 Mr. Desai K. S. Basic of Remote Sensing, Geographical Indian Institute of Remote Sensing 26-11-2018 Mr. Desai K. S. Information System and Global Navigation Satellites Government of India 28-12-2018 Mrs. Palkar M.S. AQAR and Academic and Administrative Audit in Revised Assessment and Accreditation Framework Dattajirao Kadam Arts, Commerce Science College Ichalkaranji

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal Submitted to Shivaji University for approval of 13 Employment oriented Course under Center for Skill Development - approval pending. 2. Survey to study needs of adopted village undertaken, cheech dam built, training in waste management and environment protection, health checkup camp in adopted village. 3. Additional Sanitary napkin incinerator installed for 12 new state-of-art washrooms. 4. 1st literacy festival was organized for students from KG to UG. by the college library. 5. A modest study facility for faculty provided for in library.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on "Domestic Violence: Causes, Effects and Related	13/02/2018	13/02/2018	125	0

Laws"				
Workshop on "Menstrual Hygiene and Reproductive Health" Resource Person : Dr. Asha Jadhav, KIMS, Karad	18/07/2018	18/07/2018	112	0
Lecture with PPT on "Self Defence and Laws about Women's Self Defence" Resource Person: Adv. Shehnaz Shaikh Sanjeevan Helping and Social Organisation, Sakurdi	07/09/2018	07/09/2018	95	0
Workshop on "Domestic Violence and Laws regarding Women" in collaboration with Karad Police Station	01/10/2018	01/10/2018	20	1
Women's Day	08/03/2019	08/03/2019	250	0
Awareness and Responsibilities of College Girls	26/11/2018	26/11/2018	100	0
Women Security Day and Constitution Day	26/11/2018	26/11/2018	100	0
"Creating Awareness on Harmonal Disturbances, Obesity and Prevention by Exercise and Essential Diet" Resource person: Dr. Manjusha Ghumare	08/01/2019	08/01/2019	127	0
Wall Paper Competition on	22/01/2019	22/01/2019	20	0

'Save Girl  
Child'

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Total Lighting requirements 5538 KWh, Percentage of annual power requirement of the Institution met by the renewable energy sources Response: 67.92 of this Percentage Lighting through LED bulbs 14 percentage.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	5
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	2
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Code of Conduct for Students Handbook of Code of Conduct for Teachers	03/03/2018	Handbook of Code of Conduct was prepared for students and displayed on college website and also published in College Prospectus. Students are acquainted with code of conduct, rules and regulations regarding discipline, use of mobile phone etc. during assembly and also during Principal's address. Lectures and workshops are organised to sensitise students about laws regarding anti ragging, sexual harrasement, domestic

violence etc. Parents are also intimated about code of conduct for students. Lecture and PPT on 'Self Defence and Laws about Women's Self Defence', Film on Anti ragging awareness were arranged. Code of conduct for Teachers and Non-teaching staff is displayed on college website and it was circulated among teaching and non-teaching staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic Free Campus 2. Vermi compost 3. Use of Cotton and Paper bags 4. Sanitary Napkin Vending Machine and Incinerator 5. Awareness programme about environment conservation 6. Workshop on preparation of paper bags and cotton bags 7. Rain water harvesting 8. Plantation of Neem trees for carbon neutralisation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Alumni Association 2. Goal: The students of our college are actively involved with the college through Alumni Association. Alumni Association of our college is established in the year 2010. The mission of Alumni Association is to reach, engage and serve all alumni and present students by networking with one another to foster a lifelong intellectual and emotional connection between the college and its graduates. The goals of association are as following: 1. To establish a meaningful association with Alma Mater in order to stay involved. 2. To contribute towards the goal of college and to encourage values of modern education and ideals for which the college stands. 3. To work towards the goal of equality and empowerment of women/girls in its academic, social and cultural activities. 4. To pursue activities which would engender sense of belongingness, camaraderie and strengthen the bonds between the students, alumni and college. 5. To institute their scholarship for needy and meritorious students. 6. To encourage cultural, sports, scientific, literary and charitable activities which are in consonance with the education imparted in the college and useful for diffusion of knowledge. 3. Context: Every year the association prepares a database of previous year students. The Alumni association organizes alumni meet every year to review the activities of current year and plan the activities of forthcoming year. The association has its own Facebook page and Alumni WhatsApp group and department wise groups to connect with the alumni and conduct various activities. 4. Practice: Alumni Meet is organized twice a year. Prior to alumni meet, alumni meetings are organized to plan various activities and programmes. The alumni having expertise in various fields are invited as resource person/faculty to conduct workshops, Skill Development Courses such as Cake and Pastries, Bags and Purses making, Chocolate making, Beauty Parlour, Jewellery

making, Mahendi, Spoken English Courses etc. 5. Evidence of Success: • Alumni and respective Heads of Departments interact with each other and share the information regarding current scenario in educational, social, industrial, cultural fields in which they work. • Senior alumni are invited to give career guidance to present students and guide them in preparing group discussion and interviews. • Alumni are invited to conduct Skill Development courses like Spoken English Course, Ceramic pots, Mehendi Course, etc. • Educational tours are arranged to visit enterprises of alumni. • As per the suggestions of alumni the college improves the infrastructural facilities in the college. • The interaction with the alumni helps the college to understand their personal and job profile, their achievements etc. • Prominent alumni are invited as chief guest, resource person etc. 6. Problems Encountered and Resources Required: It has been observed that no major problems are faced. Contact Details: 7. Name of the Principal: Dr. Snehal R. Prabhune Name of the Institution: Shikshan Mandal, Karad's Mahila Mahavidyalaya, Karad-415110 Dist. Satara Maharashtra Accredited Status: B Validity Period: 02.11.2018 to 01.11.2023 Work Phone:02164-220849 Website: www.mahilamahavidyalaya.com E-mail: karadmahila@gmail.com Mobile: 9881785290 1. Title of the Practice: Mentorship Programme 2. Goal: The main goals of Mentoring programme are 1. To enhance teacher - student contact hours. 2. To help students improve their academic performance and attendance. 3. To minimize students' drop-out rate. 4. To identify slow and advanced learners and accordingly arrange their academic guidance. 5. To help students in non-academic matters. 3. Context: A well-established student-centric mentoring system is introduced in the college to establish effective student - teacher relationship as per the suggestions of Quality Assurance Cell of the college. The college is a girls' college and majority of the students come from rural area, belong to low economic group and are first generation learners especially regarding higher education. Hence, in accordance with the vision of the college, it becomes our prerogative to encourage and support our students coming from varied background in their endeavour to complete their education along with learning employment-oriented skills to help them to be self-reliant. 4. Practice: In the beginning of each academic year all the teachers are allotted mentorship of students categorized according to their selected programmes and core subjects. Each faculty mentors at least a group 50 students. The students are required to fill in the Mentor-Mentee form which helps the teacher-mentor to understand academic, personal, social and economic background of their mentees. On collecting all necessary information, the Mentors guide and counsel their Mentees as and when required. The Mentees are guided not only in academic matters but also regarding their fees, selection of courses and programmes, scholarships, career opportunities, attendance, etc. In some cases, parents of the Mentees are called for a special meeting chaired by the Principal at the suggestion of the Mentor. Record of the same is maintained by the mentor. Considering the educational and economic background of the students, the system promises better understanding of individual students and identify their potential. 5. Evidence of Success: • Improvement in mentees' discipline • Improvement in students' attendance • Improvement in academic performance and increasing active participation and better performance in extracurricular activities • Inclination for self reliance by enrolling for Employment Oriented Courses • Increased bonding between Mentors and Mentees 6. Problems Encountered and Resources Required: Less contact hours with married students, employed students and students with family issues. Contact Details: 7. Name of the Principal: Dr. Snehal R. Prabhune Name of the Institution: Shikshan Mandal, Karad's Mahila Mahavidyalaya, Karad-415110 Dist. Satara Maharashtra Accredited Status: B Validity Period: 02.11.2018 to 01.11.2023 Work Phone:02164-220849 Website: www.mahilamahavidyalaya.com E-mail: karadmahila@gmail.com Mobile: 9881785290

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://www.mahilamahavidyalaya.com/best.htm>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has envisioned women empowerment as its supreme cause. Women empowerment in all its aspects i.e. physical, psychological, social, economic is emphasized upon in all activities and programmes undertaken by the college. The college is greatly concerned about the physical well being of its students. Women's health is a neglected aspect especially in rural areas. As majority of our students hail from rural areas, the college had undertaken annual health check-up and follow-up of the students and treatment at low or free cost. This is a sustained activity wherein doctors of Krishna Institute of Medical Sciences, IMA (Karad Branch) etc. give their services. It is followed by lecture series on health, nutrition and diet. The students are also guided by our faculty about low cost nutritious diet. There is well equipped gym. Annual Sports meet is also organized. The sanitary napkin vending machine and incinerator help to maintain their menstrual hygiene. All these factors helped to improve the overall physical health of our students. Mental and psychological well being is addressed through informative lectures, counseling activities, psychological tests regarding stress management, memory enhancements, locus of control, adjustment, rational and positive thinking, dealing with family problems, learning problems, concentration etc. Social wellbeing of the student is aimed at through inculcation of morality, values among the students. Students are made aware of the various cross cutting issues in the society by integrating them with their curriculum. Informative lectures, seminars are organized on issues like domestic violence, human rights, female foeticide, farmer suicides, peace, non-violence, cyber crimes, social inclusion, literacy, sanitation, environment conservation etc. The students carry forward the message to the society at large. Dignity of labour and service to the nation are emphasized through activities like eco friendly celebration of festivals, sanitation drive, conduct of surveys for local self bodies etc. College stressed upon quality education. This year Ms. Sakina Pathan stood first in order of merit at B.A. English special exam of Shivaji University, Kolhapur and four students secured Shivaji University Merit Scholarship. Use of ICT, e-resources, library, interactive boards are made to ensure a very good learning experience to the students. Economic independence is an important aspect of our vision statement. Economic independence goes a long way in the empowerment of women. Hence along with quality education, the college has always encouraged students to acquire varied skills. The Centre for Skill Development came into existence in 2016-17 and a number of skill development courses are conducted by the Centre catering to employability, linguistic skills, hobbies, social awareness, environment protection etc. In addition to two UGC Career Oriented Courses and one Shivaji University Certificate Course, the centre organised 17 varied certificate courses. We have applied for university recognition for the courses.

Provide the weblink of the institution

<http://www.mahilamahavidyalaya.com/insdis.htm>

### 8. Future Plans of Actions for Next Academic Year

In addition to the regular planning the college plans to undertake the following in academic year 2019 - 2020 : 1. Apply for the local chapter of SWAYAM NPTEL and motivate students to undertake online courses of SWAYAM. 2. Explore and implement new Employment Oriented Courses under Centre for Skill Development. 3. Enhance use of ICT in teaching learning and motivation for e-content preparation,

especially video lectures. 4. Setting up of TPC (Test Practice Centre) for conduct of online tests, exams etc. 5. Purchase chairs for seminar hall. 6. Explore solar electricity generation for the college. 7. Organization of Zonal Sports of Shivaji University. 8. Organization of workshops for faculty. 9. Digitization of Records to be undertaken in the college office. 10. Organization of Food Festival and other events on inter - collegiate level to ensure collaboration with local colleges. 11. Scope of Skill development courses to be increased to include outside students and women. 12. Pursue efforts to register the Alumni Association. 13. Training to teachers regarding preparation of e-content. 14. Training to office staff in Digitization of Records.