Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Meeting 1

Year 2023-24

Notice

August 18, 2023

All the members of the IQAC are hereby informed that the first meeting of the IQAC, Mahila Mahavidyalaya, Karad shall be held on Friday, August 25, 2023 at 1.30 p.m. in the conference hall at Mahila Mahavidyalaya, Karad. All the members are requested to attend the meeting on time.

Agenda of the meeting:

- 1. Approval for the minutes of previous meeting
- 2. Formation of various committees and discussion on the responsibilities of each committee
- 3. Planning of Annual Calendar for the year 2023-24
- 4. Submission of Centre for Skill Development annual planning
- 5. Organisation of Webinars / Seminars / Workshops /Conferences/ Lead College Programmes
- 6. NIRF Ranking 2023
- 7. Preparation and Submission of AQAR 2022-23 and the SSR
- 8. General Ability Test
- 9. Azadi ka Amrit Mahotstav and Meri Mitti Mera Desh Abhiyan

Coordinator, IQAC

IQAC Co-ordinator
Mahila Mahavidyalaya, Karad

Chairperson

Principal

Mahila Mahavidyalaya, Karaq

Shikshan Mandal, Karad' Mahila Mahavidyalaya, Karad

Internal Quality Assurance Cell

Minutes of the IQAC meeting – 1 held on Friday, August 25, 2023 at 1.30 p.m. in the conference hall at Mahila Mahavidyalaya, Karad.

Following Resolutions were made according to the Agenda:

- 1.1 The minutes of previous the meeting held in the last academic year on Saturday March 11, 2023 at 11.45 a.m. were read, confirmed and recorded.
 - The Principal began the meeting and spoke on planning and executing the activities for the academic year 2023-24.
- 1.2 The Principal and IQAC coordinator to form various statutory and college committees and discuss their duties and responsibilities with the committee members.
- 1.3 All the departments to plan their curricular, co-curricular, extra-curricular activities for the year 2023-24. Accordingly, the annual calendar of the college shall be prepared by Smt. Dr. Ujjwala Tathe, IQAC, Coordinator for the smooth organisation of the activities.
- 1.4 Dr. Ms. S.R. Prabhune to submit the annual planning of Centre for Skill Development by the end of August 2023.
- 1.5 All the departments of the college shall organise webinars / seminars / workshops /conferences/ Lead College programmes in the academic year 2023-24.
- 1.6 Dr. P.S. Sontakke is to carry out the responsibility of NIRF.
- 1.7 The IQAC coordinator informed that the AQAR for the year 2022-23 is planned to be submitted in December 2023. Also the SSR for the assessment years 2018-19 to 2022-23 shall be prepared and submitted within the stipulated period.
- 1.8 The General Ability test has been conducted in the month of August. The advanced and slow are identified by the departments.
- 1.9 The NSS unit of the college is to celebrate Azadi ka Amrit Mahotstav and Meri Mitti Mera Desh Abhiyanthrough the academic year as per government directives.

The meeting was concluded with the vote of thanks by the IQAC coordinator, Dr. Ujjwala Tathe.

Present Members:

Sr. No	Name	Designation	Sign
1	Smt. Prof. (Dr.) Ila D. Jogi (Principal)	Chairperson	4 TEA
2	Shri. C.M. Deshpande (Mgmt. Representative)	Member	spoil 21
3	Smt. Prof. Dr. Snehal R. Prabhune (Teacher)	Member	Selrath
4	Dr. Shri. Parag S. Sontakke (Teacher)	Member	Stare
5	Shri. Akhilesh V. Shinde (Teacher)	Member	Aresunts
5	Shri. Vilas S. Surve (Teacher)	Member	ground
7	Smt. Vaishali S. Subhedar (Librarian)	Member	Buy
	Shri. S.R. Kadam (Administration, Repre.)	Member	Box day
	Smt. Vaishnavi M. Bhosale (Student Repre.)	Member	2 mbhart
0	Smt. Jyoti Patil (Alumni Repre.)	Member	Surauicho.
1	Shri. Dr. Madhav Kumathekar (Stakeholder Repre.)	Member	W
2	Smt. Prof. Dr. Ujjwala Tathe	Co-ordinator	Luculi

Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Meeting 2

Year 2023-24

Notice

September 30, 2023

All the members of the IQAC are hereby informed that the second meeting of the IQAC, Mahila Mahavidyalaya, Karad shall be held on Tuesday October 3, 2023 at 02.00 p.m. in the conference hall at Mahila Mahavidyalaya, Karad. All the members are requested to attend the meeting on time.

Agenda of the meeting:

- 1. Approval for the minutes of previous meeting
- 2. Implementation of Mentor Mentee Programme
- 3. Opening of ABC accounts
- 4. Preparation of SSR
- 5. Feedback consolidation
- 6. NSS enrolment and celebration of NSS day
- 7. Book Exhibition and Students Literary Fest
- 8. Augmentation of Science laboratories

9. Sports events

Coordinator, IQAC

ICAC co-ordinator
Mahila Mahavidyalaya, Karad

Secrabhene Chairperson I/c. Principal

Mahila Mahavidyalaya, Karad

Shikshan Mandal, Karad's Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Minutes of the IQAC meeting - 2 held on Tuesday, October 3, 2023 at 02.00 a.m. in the conference hall at Mahila Mahavidyalaya, Karad.

Following Resolutions were made according to the Agenda:

- 2.1 The minutes of previous the meeting held on August 25, 2023 were read, confirmed and recorded.
- 2.2 Mentors are to be assigned to approximately 30 Mentees. The mentors shall help the students to deal with the educational, financial, psychological problems / needs of their mentees.
- 2.3 The ABC account of First Year students are to be opened as per the University directives. Dr. P.S. Sontakke and the mentors shall carry out the responsibility.
- 2.4 The IQAC coordinator shall conduct the meeting with the criterion heads and members for the preparation of the AQAR 2022-23.
- 2.5 Action to be taken on the feedbacks received from students, and stakeholders alumni, and teachers.
- 2.6 The NSS Programme Officer Shri. A.V. Shinde shall take the follow up of the enrolment of the NSS volunteers and plan the activities of the NSS.
- 2.7 The IQAC appreciated the librarian- Smt. Vaishali Subheadar and the committee members for efficiently organising a Book Exhibition and Students Sahitya Sammelan between 3/10/2023 and 04/10/2023.
- 2.8 It was noted that the infrastructure for the laboratories is developed as per the requirements. It was decided to be augmented in future.
- 2.9 Gymkhana is to plan practice sessions for zonal events -Kabaddi, Kho-kho, Volleyball, Athletics, Taekwondo, and Cricket through the year. The college team shall participate in the sports events through the year. The college shall make necessary arrangements.

The meeting of the IQAC was concluded with the vote of thanks extended by Dr. Ujjwala Tathe.

Present IQAC Members:

Sr. No	Name	Designation	Sign
1	Smt. Prof. (Dr.) Snehal R. Prabhune (Principal)	Chairperson	Seleabhin
2	Shri. C.M. Deshpande (Mgmt. Representative)	Member	aprillipp
3	Shri. Dr. Parag S. Sontakke (Teacher)	Member	Stall
7	Shri. Akhilesh V. Shinde (Teacher)	Member	Bull
9	Shri. Vilas S. Surve (Teacher)	Member	amount
10	Smt. Vaishali S. Subhedar (Librarian)	Member	(M)
11	Shri. Sudhir R. Kadam (Admin. Repre.)	Member	& Kad My
12	Smt. Vaishnavi M. Bhosale (Student Repre.)	Member	Ontrade.
13	Smt. Jyoti Patil (Alumni Repre.)	Member	शिवपावी ह
14	Shri. Dr. Madhav Kumathekar (Stakeholder Repre.)	Member	W7
15	Smt. Prof. (Dr.) Ujjwala Tathe	Coordinator	fuente

Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Meeting 3

Year 2023-24

Notice

November 13, 2023

All the members of the IQAC are hereby informed that the third meeting of the IQAC, Mahila Mahavidyalaya, Karad shall be held on Wednesday November 15, 2023 at 11.30 a.m. in the conference hall at Mahila Mahavidyalaya, Karad. All the members are requested to attend the meeting on time.

Agenda of the meeting:

- 1. Approval for the minutes of previous meeting
- 2. Preparation and submission of Business plan.
- 3. Organisation of workshops on Entrepreneurship and employability Skills enhancement
- 4. Lead College Programmes
- 5. Participation in Research activities

Coordinator, IQAC

IQAC Co-ordinator Mahila Mahavidyalaya, Karad Chairperson

I/c. Principal Mahla Mahavidyalaya, Karad

Shikshan Mandal, Karad's Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Minutes of the IQAC meeting - 3 held on Wednesday November 15, 2023 at 11.30 a.m. in the conference hall at Mahila Mahavidyalaya, Karad.

Following Resolutions were made according to the Agenda:

- 3.1 The minutes of previous the meeting held on Friday, October 3, 2023 were read, confirmed and recorded.
- 3.2 The Principal is to submit the audited Business plan of the college to the Sanstha by the end of December.
- 3.3 Dept. of Commerce is to organise workshops regarding Entrepreneurship and employability Skills enhancement for the students.
- 3.4 Workshops under Lead College Programme, Shivaji University, Kolhapur are to be conducted before March 15, 2024.
- 3.5 i) The college is to participate in Awishkar Research Fest, organised by Shivaji University, Kolhapur.
 - ii) The Department of Commerce is to send a proposal for Research Promotion Activity under Lead College Scheme.

The meeting concluded with a vote of thanks by Dr. P.S. Sontakke.

Present Members:

Sr. No	Name	Designation	Sign
1	Smt. Prof. (Dr.) Snehal R. Prabhune (Principal)	Chairperson	Steable
2	Shri. C.M. Deshpande (Mgmt. Representative)	Member	april 2 ti
3	Shri. Dr. Parag S. Sontakke (Teacher)	Member	Sface
7	Shri. Akhilesh V. Shinde (Teacher)	Member	grishing
9	Shri. Vilas S. Surve (Teacher)	Member	Juny
10	Smt. Vaishali S. Subhedar (Librarian)	Member	Osw
11	Shri. Sudhir R. Kadam (Admin. Repre.)	Member	8 adun
12	Smt. Vaishnavi M. Bhosale (Student Repre.)	Member	Ombhase.
13	Smt. Jyoti Patil (Alumni Repre.)	Member	<u> जिल्लाहा के</u>
14	Shri. Dr. Madhav Kumathekar (Stakeholder Repre.)	Member	VI
15	Smt. Prof. (Dr.) Ujjwala Tathe	Coordinator	Certain

Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Meeting 4

Year 2023-24

Notice

February 03, 2024

All the members of the IQAC are hereby informed that the fourth meeting of the IQAC, Mahila Mahavidyalaya, Karad shall be held on Friday February 07, 2024 at 11.45 a.m. in the conference hall at Mahila Mahavidyalaya, Karad. All the members are requested to attend the meeting on time.

Agenda of the meeting:

- 1. Approval for the minutes of previous meeting
- 2. NSS Residential Camp
- 3. Women's Day Celebration
- 4. Organisation of Food Festival, Sports Festival and Prize Distribution

Coordinator, IQAC

ÍQAC Co-ordinator Mahila Maha∵idyalaya, Karad Ellrabhune

Vc. Principal

Mahila Mahavidyalaya, Karad

Shikshan Mandal, Karad's Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Minutes of the IQAC meeting - 4 held on Friday February 07, 2024 at 11.45 a.m. in the conference hall at Mahila Mahavidyalaya, Karad.

Following Resolutions were made according to the Agenda:

- 4.1 The minutes of previous the meeting held in the last academic year on Saturday, November 15, 2023 were read, confirmed and recorded.
- 4.2 The NSS Residential Camp is planned to be organised between February 17 and 23 2024 at Borban, Tal. Koregaon.
- 4.3 International Women's Day is to be celebrated on March 8, 2024. The planning shall be done by the concerned committee.
- 4.4. The IQAC members appreciated the successful organisation Sports Festival between 29th and 30th January, Food Festival on 31st January, and Prize Distribution on 1st February and Cultural programme on 2nd Feb. 2024.

The meeting ended with a vote of thanks by Dr. Ujjwala Tathe, Coordinator - IQAC.

IQAC Members:

Sr. No	Name	Designation	Sign
1	Smt. Prof. (Dr.) Snehal R. Prabhune (Principal)	Chairperson	Elleabhy
2	Shri. C.M. Deshpande (Mgmt. Representative)	Member	2 perizur
3	Shri. Dr. Parag S. Sontakke (Teacher)	Member	Sface
7	Shri. Akhilesh V. Shinde (Teacher)	Member	Milhult
9	Shri. Vilas S. Surve (Teacher)	Member	Amond
10	Smt. Vaishali S. Subhedar (Librarian)	Member	Osing
11	Shri. Sudhir R. Kadam (Admin. Repre.)	Member	Sakaday
12	Smt. Vaishnavi M. Bhosale (Student Repre.)	Member	Ombherde.
13	Smt. Jyoti Patil (Alumni Repre.)	Member	Funduichy
14	Shri. Dr. Madhav Kumathekar (Stakeholder Repre.)	Member	VC
15	Smt. Prof. (Dr.) Ujjwala Tathe	Coordinator	fullile

Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Meeting 5

Year 2023-24

Notice

March 11, 2024

All the members of the IQAC are hereby informed that the fifth meeting of the IQAC, Mahila Mahavidyalaya, Karad shall be held on Friday March 15, 2024 at 12.30 p.m. in the conference hall at Mahila Mahavidyalaya, Karad. All the members are requested to attend the meeting on time.

Agenda of the meeting:

- 1. Approval for the minutes of previous meeting
- 2. University Examinations
- 3. Central Assessment Programme (CAP) for Semester III and IV
- 4. Updation of the college website
- 5. Planning for the next academic year 2024-25
- 6. Preparation of IIQA and SSR

Coordinator, IQAC

IQAC Co-ordinator Mahila Mahavidyalaya, Karad Chairperson
I/c. Principal
Mahila Mahavidyalaya, Karad

Mahila Mahavidyalaya, Karad Internal Quality Assurance Cell

Minutes of the IQAC meeting – 5 held on Friday March 15, 2024 at 12.30 p.m. in the conference hall at Mahila Mahavidyalaya, Karad.

Following Resolutions were made according to the Agenda:

5.1 The minutes of previous the meeting held on Friday, February 7, 2024 were read, confirmed and recorded.

The principal welcomed the members to the last meeting of the IQAC and discussed the preparation to be done for the upcoming NAAC peer team visit.

- 5.2 i)The examination committee to plan B.A., B.Com., B.Sc. and B.Com.(IT) first and second year university examinations at college level and B.A.III and B.Com. III examinations as per university schedule.
 - ii) The unit tests for the first year programmes are to be conducted before the university examinations.
- 5.3 iii) The examination committee to plan B.A., B.Com., B.Sc. and B.Com.(IT) first and second year CAP.
- 5.4 It was decided that Smt. Kumthekar, the digital content designer, shall help in updating the data on the website. She shall also help in uploading the SSR and required documents on the institutional website.
- 5.5 All departments are to plan the academic, co-curricular and extra-curricular activities for the next academic year 2024-25.
- 5.6 The IQAC coordinator to distribute the copy of the revised SSR format to criterion chairpersons.

The last meeting of the IQAC in the academic year 2023-24 was concluded with the vote of thanks by the IQAC Coordinator, Dr. Ujjwala Tathe.

IQAC Members:

Sr. No	Name	Designation	Sign
1	Smt. Prof. (Dr.) Snehal R. Prabhune (Principal)	Chairperson	Ellerbhur
2	Shri. C.M. Deshpande (Mgmt. Representative)	Member	pout 2mi
3	Shri. Dr. Parag S. Sontakke (Teacher)	Member	Sfark
7	Shri. Akhilesh V. Shinde (Teacher)	Member	2 13 hours
9	Shri. Vilas S. Surve (Teacher)	Member	Jama
10	Smt. Vaishali S. Subhedar (Librarian)	Member	(B)m)
11	Shri. Sudhir R. Kadam (Admin. Repre.)	Member	Modey
12	Smt. Vaishnavi M. Bhosale (Student Repre.)	Member	Onthere.
13	Smt. Jyoti Patil (Alumni Repre.)	Member	<u> ज्यावपारीक</u>
14	Shri. Dr. Madhav Kumathekar (Stakeholder Repre.)	Member	VI
15	Smt. Prof. (Dr.) Ujjwala Tathe	Coordinator	Ceremen

Mahila Mahavidyalaya, Karad

Compliance Report: Internal Quality Assurance Cell Meeting 1

Date of the Meeting: August 25, 2023

Sr. No.	Particulars	Compliance
1	Formation of Committees	8 Statutory Committees and 36 Administrative Committees have been formed for the smooth functioning of the college business.
2	Annual Calendar	The Annual calendar of the college was prepared by the IQAC coordinator, Dr. U.N. Tathe
3.	Centre for Skill Development	The annual planning of the Centre for Skill Development was prepared by Dr. S.R. Prabhune. Accordingly 11 courses were conducted by the centre. The centre also jointly organised entrepreneurship and employability skill enhancement programmes in collaboration with dept. of Commerce.
	Webinars/ Workshops/	 i) A one day workshop on National Educational Policy on the occasion of the College's 37th Foundation Day celebration was organised. ii) Workshop on Revised Syllabus jointly organised by Shivaji University Kolhapur and Mahila Mahavidyalaya, Karad for B.A. II – English, Home Science and Political Science were conducted on 27th, 29th Dec. 2023 and 10th Jan 2024 respectively.

		 iii) Dept. of Economics: World Population Day on 11th July 2023 iv) Students Development Cell: Challenges Before India and Role of Youth on 24th Jan 2024. Programmes on Women's Safety: Nirbhaya Rally in collaboration with Nirbahya Squad, Karad Police Station on 7th Aug. 2023 Workshop 'Menstrual Health and AIDS Awareness'
	Workshops / Demonstrations on women Health and Safety	on 16/01/2024 in collaboration with KIMS, Karad 3) Eight teachers participated in the Blood Donation Camp jointly organized by Mahalaxmi Blood bank, HDFC Bank and a junior college of the Sanstha on
5	NIRF	The college did not participate in NIRF ranking in 2023-24.
	Submission of AQAR 2022-23	The college submitted AQAR for the academic year 2022-23 on 24.02.2024.

7	General Ability Test	General ability test for all subjects was conducted in August. The departments provided necessary guidance to advanced and slow learners as and when sought by the students.
7	Azadi ka Amrit Mahotstav & Mera Desh – Meri Mitti	The NSS unit successfully organized various programmes through the academic year to celebrate Azadi ka Amrut Mahotstav and Mera Desh – Meri Mitti as per govt. directives. The students, teaching and Nonteaching staff donated handful of soil and a sapling of indigenous species to express gratitude to the Bravehearts.

I/c. Principal
Mahia Mahavidyalaya, Karad

Sthabhure

IQAC Co-ordinator Mahila Mahavidyalaya, Karad

Mahila Mahavidyalaya, Karad

Compliance Report: Internal Quality Assurance Cell Meeting 2

Date of the Meeting: October 3, 2023

Sr. No	Particiliare	Compliance
1	Mentor - Mentee Programme	Approximately 30 mentees were assigned to the 35 mentors who will take the follow up of the scholarships, academic performance, participation in activities and mental wellbeing.
2	Academic Bank of Credit	As per the University directives the ABC accounts of the first-year students of B.A. B.Com., B.Sc. and B.Com. (IT) programmes were opened.
3	Preparation of SSR	The IQAC coordinator and Principal conducted exhaustive meetings with the members of seven criteria for the preparation of the SSR through the year.
4	Students, Teachers, and Alumni Feedback	Appropriate action was taken on the feedbacks received by Students, Teachers, and Alumni
5	NSS	100 students are enrolled in the NSS. The NSS planned extension activities through the year.

6	Library	The Library successfully organised the Book Exhibition
		and Students Literary Fest on 3 rd and 4 th October 2023.
7	Sports	28 students participated in the zonal and 3 participated in inter-zonal matches organised by Shivaji University, Kolhapur.

Vc. Principal
Mahila Mahavidyalaya, Karada

Schabhune

IQAC Co-ordinator Mahila Mahavidyalaya, Karad

Mahila Mahavidyalaya, Karad

Compliance Report: Internal Quality Assurance Cell Meeting 3

Date of the Meeting: November 15, 2023

Sr.	Particulars	
No.	rarticulars	Compliance
1	Business plan	The audited Business Plan was submitted to plan 2024-2025 academic, co-curricular, extra-curricular activities and other business of the college.
2	Workshops on Entrepreneurship and Employability Skills Enhancement	Workshops on Entrepreneurship and Employability Skills Enhancement: 1) "Commerce: A Huge Ocean of Opportunities" for B.Com. and B.Com. (IT) students was organised on 18.08.2023 2) "Career Development" on 28th December 2024 3) "Women Entrepreneurship" on 24th Jan 2024 4) "Career Opportunities after Graduation" on 13th Feb. 2024
3	Lead College Programmes	Following workshops were organized under Lead college scheme, Shivaji University, Kolhapur: 1) Workshop on 73 rd and 74 th Amendment in the Indian Constitution: Implementation and Reality" was organized by Dept. of Political Science 14.02.2024. 2) Workshop on 'Career Opportunities in Commerce Programme as per NEP" was organized by Department of Commerce on 13.02.2024.

		3) Workshop on :Academic E-Resources" was organized by Library on 15.02.2024.
5	Research activities	 i) The Department of Commerce received a research grant for Rs. 10000/- for research project under Lead College Scheme. ii) Department of Zoology and B.Com.(IT) participated in the Awishkar Research Festival.

I/c. Principal Mahila Mahavidyalaya, Karasi

Sleabhone

De. Ojjwata Tathe)

IQAC Co-ordinator

Mahila Mahavidyalaya, Karad

Mahila Mahavidyalaya, Karad

Compliance Report: Internal Quality Assurance Cell Meeting 4

Date of the Meeting: February 07, 2024

Sr. No.	Particulars	Compliance
1	NSS Residential Camp	The NSS residential camp was successfully organised between 17.02.2024 and 23.02.2024 at Borban, Targaon Tal. Koregaon, Dist. Satara. Volunteers, teachers, management members, and villagers attended the camp.
2	Women's day Celebration	International Women's day was celebrated by felicitating an alumnus of the college Smt. Maya More (ACP, Mumbai Police)
3.	Sports Festival, Food Festival, Cultural Programme and Prize Distribution	Department of Sports and Home Science successfully organised Sports Festival between 29 th and 30 th January and Food Festival on 31 st January. Competitions based on Indian art, cuisines were held during the Food Festival. Prize Distribution and Cultural programme were organised on 1 st and 2 nd Feb. 2024 to encourage the latent skills in the students.

I/c. Principal
Mahla Mahavidyalaya, Karad

Slleabhune

De. Ujiwala Take

IQAC Co-ordinator

Mahila Mahavidyalaya, Karad

Mahila Mahavidyalaya, Karad

Compliance Report: Internal Quality Assurance Cell Meeting 5

Date of the Meeting: March 15, 2024

Sr. No	Particulars	Compliance
2	University Examination	 The examination committee conducted B.A., B.Com., B.Sc. and B.Com.(IT) first and second year university examinations at college level and B.A.III and B.Com. III examinations as per university schedule. The unit tests for the first year programmes were conducted before the university examinations. The Central Assessment Programme for semester 3 and 4 finished for B.A. II examinations successfully on 3rd May 2024.
3	Planning for the next academic year 2024-25	The departments were requested to plan their academic, curricular, extra-curricular activities for the next academic year 2024-25.
4	Institutional Website	The website upgradation by Smt. Snehal Kumthekar, Digital Content Designer of the Sanstha office is in progress.
4	Preparation of SSR	The IQAC committee chairpersons and the members of the criteria are consolidating the five year data required for the SSR.

(De. Ojjwala Tathe)

IQAC Co-ordinator Mahila Mahavidyalaya, Karad Mahila Mahavidyalaya, Karad

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